**Catchgate Primary School - Person Specification for Level 3 PE & Sport Apprentice**

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| Category | Essential criteria | Desirable criteria | How this will be measured |
| Application | * Completed Durham County Council support staff application form.
* 2 fully supportive references.
 |  | Application form.References |
| Qualifications | * 5 GCSEs with grades A-C.
 | GCSE grade A-C English, Maths and PE  | Certificates |
| Skills & abilities | * Ability to assist with the accurate recording and reporting of pupil achievement to teaching staff.
* Ability to work flexibly and respond positively to change.
* Ability to build effective relationships with pupils, to motivate learning and to build self-esteem.
* Ability to work independently and proactively, using initiative and managing own work and time effectively.
* Ability to maintain confidentiality.
 |  | Application form.Interview.References. |
| Personal qualities | * Have a polite, friendly and flexible approach to work.
* Have a good sense of humour.
* Be confident and present a positive approach.
* Be reliable and punctual.
* Be committed to training and professional development.
* To remain calm and professional at all times.
* Have good organisational skills.
* Be emotionally and physically resilient to pupils who may present challenging behaviour.
 |  | Application form.Interview.References. |
| Interpersonal/ communication skills | * Effective communication skills.
* Ability to establish and sustain good professional relationships and effective working relationships with a range of partners/colleagues/pupils at a variety of levels.
* Ability to work well as a member of a team.
* Ability to self-evaluate learning needs actively seek learning opportunities and support pupils in achieving their targets.
 |  | Application form.Interview.References. |