**Catchgate Primary School - Person Specification for Level 3 PE & Sport Apprentice**

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| Category | Essential criteria | Desirable criteria | How this will be measured |
| Application | * Completed Durham County Council support staff application form. * 2 fully supportive references. |  | Application form.  References |
| Qualifications | * 5 GCSEs with grades A-C. | GCSE grade A-C English, Maths and PE | Certificates |
| Skills & abilities | * Ability to assist with the accurate recording and reporting of pupil achievement to teaching staff. * Ability to work flexibly and respond positively to change. * Ability to build effective relationships with pupils, to motivate learning and to build self-esteem. * Ability to work independently and proactively, using initiative and managing own work and time effectively. * Ability to maintain confidentiality. |  | Application form.  Interview.  References. |
| Personal qualities | * Have a polite, friendly and flexible approach to work. * Have a good sense of humour. * Be confident and present a positive approach. * Be reliable and punctual. * Be committed to training and professional development. * To remain calm and professional at all times. * Have good organisational skills. * Be emotionally and physically resilient to pupils who may present challenging behaviour. |  | Application form.  Interview.  References. |
| Interpersonal/ communication skills | * Effective communication skills. * Ability to establish and sustain good professional relationships and effective working relationships with a range of partners/colleagues/pupils at a variety of levels. * Ability to work well as a member of a team. * Ability to self-evaluate learning needs actively seek learning opportunities and support pupils in achieving their targets. |  | Application form.  Interview.  References. |