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| Post Title | **PE and School Sport Apprentice** |
| Job Purpose | * To assist in the delivery of PE and school sport
* To support small groups of children in activity
* To assist in the administration of PE and School Sport, eg. attendance at competitions and festivals
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| Reporting to | PE Co-ordinator and Headteacher |
| Working time | Term time only 37 hours per weekincluding training with Sporting Futures Training, Sedgefield SSP |
| Hours | 8.30 am – 4.30 pm  |
| Salary/grade | £3.90 per hour |
| Main duties | * Supporting PE throughout the school
* Helping to deliver lunchtime and after school clubs
* Supporting the preparation of school teams for festivals and competitions
* Taking small groups of children for activity
* Supporting the administration of PE and School sport
* Supporting within other curriculum areas if required
* Maintaining sports noticeboard
* Maintaining PE equipment cupboard
* Working collaboratively with class teachers/coaches
* Undertaking training 1 day per week with SFT Sedgefield SSP and complete NVQ work
* Maintaining the professional conduct expected of a member of school staff and adhering to all school policies at all times
* Undertaking the responsibility to safeguard pupils
* Observing and implementing all relevant legislative requirements including Health and Safety at Work Act
* Undertaking other reasonable tasks requested by the Headteacher
* Presenting oneself as a role model to pupils in speech, dress, behaviour and attitude
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| Enhancing own knowledge, skills and understanding | * Attending training courses relevant to the post eg. Staff meetings, inset days, SFT (SSP) training days and ensure continuance of personal and professional development.
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