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| Post Title | **PE and School Sport Apprentice** |
| Job Purpose | * To assist in the delivery of PE and school sport * To support small groups of children in activity * To assist in the administration of PE and School Sport, eg. attendance at competitions and festivals |
| Reporting to | PE Co-ordinator and Headteacher |
| Working time | Term time only 37 hours per week  including training with Sporting Futures Training, Sedgefield SSP |
| Hours | 8.30 am – 4.30 pm |
| Salary/grade | £3.90 per hour |
| Main duties | * Supporting PE throughout the school * Helping to deliver lunchtime and after school clubs * Supporting the preparation of school teams for festivals and competitions * Taking small groups of children for activity * Supporting the administration of PE and School sport * Supporting within other curriculum areas if required * Maintaining sports noticeboard * Maintaining PE equipment cupboard * Working collaboratively with class teachers/coaches * Undertaking training 1 day per week with SFT Sedgefield SSP and complete NVQ work * Maintaining the professional conduct expected of a member of school staff and adhering to all school policies at all times * Undertaking the responsibility to safeguard pupils * Observing and implementing all relevant legislative requirements including Health and Safety at Work Act * Undertaking other reasonable tasks requested by the Headteacher * Presenting oneself as a role model to pupils in speech, dress, behaviour and attitude |
| Enhancing own knowledge, skills and understanding | * Attending training courses relevant to the post eg. Staff meetings, inset days, SFT (SSP) training days and ensure continuance of personal and professional development. |