

Job Description

Post Title: Ecology officer (EE702)

Evaluation: 549 Points

Grade: N8

Responsible to: Technical Team Manager

Responsible for: N/A

Job Purpose: Provide specialist advice on ecology and biodiversity issues and on ecology and wildlife implications of corporate plans, strategies and initiatives

Main Duties: The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- 1 Providing specialist ecological advice in relation to development proposals including pre-application discussions, planning applications and enforcement cases including providing advice on Council led projects when required.
- 2 Providing specialist advice in relation to Implementing and enforcing the Council's responsibilities for protected species and habitats, designating and monitoring local Wildlife Sites and maintaining and reviewing records regarding habitats and species.
- 3 Responding to and giving specialist advice on ecological and biodiversity issues from agents, members of the public, Councillors and internal colleagues.
- 4 Providing expert advice in relation to ecology for planning appeals including preparation of statements and appearing at court, Hearings or Public Inquiries when required.
- 5 Monitor changes in wildlife legislation and regulations and provide appropriate advice and training for colleagues and the public where necessary.
- 6 Commission or carry out survey work of habitats and sites of biodiversity interest. Undertake stakeholder involvement and consultation.
- 7 To prepare and contribute to development, implementation and review of divisional and corporate policies, procedures, guidance and programmes including the Local Development Framework, Directorate Service Plans, Biodiversity Action Plan , Climate Change Strategy, Green Infrastructure Strategy and Wildlife Enhancement Network and taking the lead on specific topic areas.
- 8 Prepare educational and interpretational material and organise and implement events to promote ecological issues and the Biodiversity Action Plan.
- 9 To undertake negotiations with developers and other agencies and the implementation and monitoring of funding of capital projects.

- 10 To develop and maintain effective working relationships on biodiversity and ecological issues with key stakeholders, agents, members of the public, Councillors and internal colleagues.
- 11 As a team member to represent the Team Manager or Head of Development Management as requested at City Council Committees and at internal and external meetings and to appear at Public Inquiries or Public Meetings to present the Authority's or Directorate's case.
- 12 To develop and maintain effective working relations with key external partners.
- 13 Assist the Team Manager in ensuring that the Team meets its performance targets set out in Directorate Service Plan and relevant Corporate documents.
- 14 To assist the Head of Development Management in delivering an effective customer focused development management service that meets Corporate objectives and stakeholder aspirations.
- 15 Assist with the co-ordination, management and monitoring of projects as requested.
- 16 To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.
- 17 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.