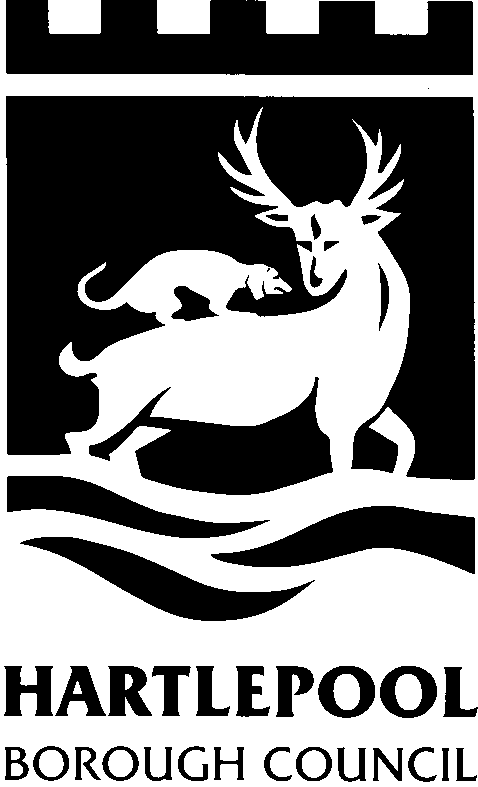
**PERSON SPECIFICATION - (Apprentice Joiner)**



Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Consultant (having made reasonable adjustments in line with the Disability Discrimination Act (1995)) where necessary.

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| **REQUIREMENTS** | **ESSENTIAL CRITERIA**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) | **DESIRABLE CRITERIA**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) |
|  |  |  |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | 2 GCSE qualifications at grade 3 (D) or above in Maths and English Language (F)  Willingness to train further up to level 3 or equivalent (F) (I) | 2 GCSE qualifications at grade 4 (C) or above in Maths and English Language (F)  Level 2 Certificate in Wood Occupations or equivalent |
| * **Work or other relevant experience** | Must be able to demonstrate an interest in the Joinery trade (F) (I) | Awareness of what services Hartlepool Council provides. (F) (I) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY:- F = FORM I = INTERVIEW T = TEST(S)** | | |

**- 2 -**

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| **REQUIREMENTS** | **ESSENTIAL**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) | **DESIRABLE**  Please indicate in brackets after each criteria how this will be verified,  ie (F), (I), (T) |
|  |  |  |
| * **Skills, abilities, knowledge and competencies** | Awareness of Health & Safety issues. (I)  Effective communication skills (I) (F) | Good planning and organisational skills (I) (F) |
| * **General competencies** | Good timekeeping and punctuality. (I)  Ability to work as a member of a team (F) (I)  Be able to work at height using the appropriate access equipment. (I) | Clean and tidy appearance. (I)  Enthusiasm for development of self, post and organisation. (I) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY:- F = FORM I = INTERVIEW T = TEST(S)** | | |