

## Job Description

**Directorate:** Environment and Regeneration

**Division:** Technical Services

**Post Title:** Highways Supervisor AA1352

**Evaluation:** 522 Points

**Grade: N7**

**Responsible to:** Highway Manager

**Responsible for:** All Allocated Staff

**Job Purpose:** To assign individually or as part of a team to provide a comprehensive range of highway services in line with agreed standards and budgets.

**Main Duties:** The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- 1 To directly manage all allocated resources to ensure the delivery of integrated responsive highway services which complement and are consistent with other neighbourhood services being provided on a local basis.
- 2 To provide a supervisory role across Highways as required covering where necessary for Highways Managers. In doing so control, supervise and allocate all resources in the most effective manner.
- 3 To undertake all appropriate Highway functions as required ie laying sub-base, tarmac, concrete etc.
- 4 To ensure services are delivered in line with all health and safety policies, principals and legislation.
- 5 To provide information to all stakeholders relating to the services of the division and in doing so attend any appropriate meetings.
- 6 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
- 7 To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.