



# South Tyneside Council

## CHILDREN, ADULTS AND HEALTH

### PERSON SPECIFICATION

**POST TITLE:** Wrap Around Care Assistant - Level 1

**GRADE:** Band 3

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>	<ul style="list-style-type: none"><li>• GCSE grade C or above in English and Maths</li><li>• First Aid Certificate</li></ul>	<ul style="list-style-type: none"><li>• NVQ2 in relevant field</li><li>• Basic Food Hygiene Certificate</li></ul>	<ul style="list-style-type: none"><li>• Application Form</li><li>• Certificates</li></ul>
<b>Work Experience</b>	<ul style="list-style-type: none"><li>• Experience of providing general technical/resource support</li></ul>	<ul style="list-style-type: none"><li>• Experience of working in a school/educational establishment</li></ul>	<ul style="list-style-type: none"><li>• Application Form</li><li>• Interview</li><li>• References</li></ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"><li>• Ability to use relevant technology eg computer, video, photocopier</li><li>• Participate in development and training opportunities</li><li>• Ability to relate well to children and adults</li><li>• Basic first aid knowledge as appropriate</li><li>• Understanding of safeguarding policy and procedures</li></ul>		<ul style="list-style-type: none"><li>• Interview</li><li>• References</li></ul>
<b>Disposition</b>	<ul style="list-style-type: none"><li>• Flexible and adaptable to changing situations</li><li>• Committed to the principles of Equality and Diversity</li></ul>		<ul style="list-style-type: none"><li>• Interview</li><li>• References</li></ul>
<b>Circumstances</b>	<ul style="list-style-type: none"><li>• Enhanced clearance from the Disclosure and Barring Service</li></ul>		<ul style="list-style-type: none"><li>• DBS check</li></ul>