

# LUMIERE



## Lumiere Durham 2019 Production Trainee Information Pack

### About Artichoke Trust

Artichoke was founded in 2006 with its now legendary presentation of Royal de Luxe's The Sultan's Elephant, which brought London to a standstill as audiences were transfixed by the surprise arrival of a giant puppet and a time-travelling elephant. Over the last 12 years Artichoke has produced a total of 19 ground-breaking productions ranging from One & Other, Antony Gormley's 2400-hour living portrait on the Fourth Plinth in Trafalgar Square; Peace Camp, a lyrical set of installations created by Deborah Warner and Fiona Shaw for the London 2012 Festival, to the Lumiere Festivals produced in Durham, Derry-Londonderry and London. Lumiere has become a core feature of the cultural landscape and has set the benchmark for outdoor city-wide winter arts events.

In September 2016 Artichoke produced London's Burning, a four-day festival of arts and ideas, to commemorate the 350th anniversary of the Great Fire of London. Across the City of London six international works invited audiences to reflect on the scale and impact of the historical fire, whilst also considering contemporary threats to London's survival. Most recently, Artichoke produced PROCESSIONS, commissioned by 14-18 NOW, to mark 100 years since the first women got the vote in the UK. On Sunday 10<sup>th</sup> June, tens of thousands of women and girls\* wearing green, white or violet, walked in bands of colour through the streets of Belfast, Cardiff, Edinburgh and London, to make a living portrait of women in the 21<sup>st</sup> century. Many were carrying hand-crafted banners, made in the preceding months as part of a nationwide creative programme which commissioned 100 women artists to work with community groups up and down the country.

Find out more about Artichoke here: [www.artichoke.uk.com](http://www.artichoke.uk.com)

### Lumiere Durham 14 – 17 November 2019

We are delighted to be returning to Durham for the 10th Anniversary edition of Lumiere. Lumiere has been presented in Durham since 2009, in Derry-Londonderry in 2013 as the culmination of the City of Culture celebrations and twice in London on 2016 and 2018. Each Lumiere festival invites local and international artists to create works that reimagine buildings and public spaces, changing the way we experience our environment and the dark, winter nights.

Artichoke has been re-commissioned by Durham County Council to produce a sixth edition of the light festival for Durham. The festival is the result of 18 months of planning, and will transform the city into a nocturnal wonderland as dozens of local and international artists create a series of installations and projections, illuminating buildings, streets and bridges.

Find out more about Lumiere Festival here: [www.lumiere-festival.com](http://www.lumiere-festival.com)

### Production Trainees – Lumiere

After the success of Artichoke's previous production trainee schemes, we are excited to be able to offer a number of production traineeships during this year's Lumiere festival. The scheme offers an opportunity for those who are interested in developing a career in artistic event management to gain experience of working on a large-scale outdoor arts event, as well as access to expert knowledge and training workshops with the Lumiere team. The scheme is specifically targeted at those from County Durham or with easy access to Durham for the duration of the programme.

#### The provisional programme for Production Trainees includes:

- An introduction to Artichoke (company, projects, staff, policies etc).
- An introduction to Lumiere, the site infrastructure and roles to be undertaken within the placement.
- Training workshops with the Artichoke team and Lumiere production team on a variety of topics. The workshops will aim to give a deeper insight into specific aspects and roles and may include production, general management, communications, volunteer management and learning and participation.
- Where possible, we will support Production Trainee's interests in other areas of festival production.
- Production assistant work supporting the Producer on a variety of practical and administrative aspects of the festival.
- VIP and Artist Liaison work – welcoming national and international artists and guests to the city and supporting them during their stay.

### Key Dates

The traineeship will run from **Monday 7<sup>th</sup> – Monday 18<sup>th</sup> November 2019**, in Durham. The traineeship includes evening and weekend working in the run up to and during the festival.

Interview dates: **3<sup>rd</sup> / 4<sup>th</sup> October 2019**.

### Fee

The fixed fee for the traineeship is **£840**.

Production Trainees will be based in the center of Durham and the fee includes all accommodation, travel and subsistence. For the avoidance of doubt Production Trainees are responsible for their own Tax and National Insurance payments.

## Person Specification

### We are looking for people who:

- Have begun to establish a career in the arts and are able to demonstrate a commitment to developing this career path.
- From or currently based County Durham and the North East region.
- Have excellent problem-solving skills and are able to resolve issues that arise in a creative, practical and sensible manner.
- Understand when it's appropriate to work under their own initiative and when they need further direction or information.
- Have a mature attitude and excellent communications skills.
- Are hardworking, personable and can maintain a positive and realistic outlook under pressure.
- Are able to handle multiple tasks and requests.

### Production Trainees will be required to:

- Commit to key dates required of all Production Trainees.
- Get themselves to and from the centre of Durham.
- Be ready to take on tasks on an hour-by-hour basis and be ready for unexpected requests and eventualities.
- Interact with the public, artists and crew and to provide excellent customer care at all times.
- Adhere to the organisation's policies and procedures with particular reference to Equal Opportunities, Health and Safety and the Protection of Children and Vulnerable Adults
- Participate in a flexible manner in line with the organisation's objectives and role and to be willing to undertake duties as reasonably requested within the scope of the Traineeship.

## How to apply

Please read the information in the job description and person specification on the following pages. <https://www.artichoke.uk.com/production-trainee/>

Please send your completed application form and equal opportunities form by email to: [recruitment@artichoke.uk.com](mailto:recruitment@artichoke.uk.com) addressed to Louise Dennison with 'Lumiere Durham Production Trainee' in the subject heading.

**Closing date for applications:** Monday 30<sup>th</sup> September 2019 at 9am.

**Interview dates:** 3<sup>rd</sup> or 4<sup>th</sup> October 2019.

Artichoke is an equal opportunities employer. We welcome applications from all groups, especially those currently underrepresented in the arts sector and actively encourage those from diverse backgrounds to apply.