



WISE
ACADEMIES
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Person Specification

JOB TITLE: Catering Assistant

GRADE: SCP 1 – 2 (38 weeks + 2 days)

Essential Requirements	Method of Assessment
Ability to assist in the setting up and cleaning down of the dining area	Application form/interview
Ability to carry out general cleaning duties in all relevant catering areas	Application form/interview
Ability to assist in the preparation of food and beverages in line with pupil requirements and legislation	Application form/interview
Ability to assist in the service of all food and beverages and help advice pupils to make healthy menu choices	Application form/interview
Awareness of the need to maintain high standards of personal and kitchen hygiene	Application form/interview
Willing to attend training session as and when required	Application form/interview
Ability to maintain good communication links and working relationships with all staff	Application form/interview
Ability to assist in proactively promoting and marketing meal uptake through preparation, presentation and service of all foods to the highest standard	Application form/interview
Ability to act in compliance with data protection principles in respecting the privacy of personal information held by the academy	Application form/interview
A commitment to ensuring a safe environment for children, a thorough knowledge and understanding of safeguarding procedures	Interview