**West Cornforth Primary School**

**Teaching Assistant Grade 3 Personal Specification**

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|  **PERSON SPECIFICATION**  | **ESSENTIAL** | **DESIRABLE**  |
| **QUALIFICATIONS**  | * Educated Level 3 or equivalent
* A-C grade in Maths and English or equivalent
 | Evidence of CPD linked to special educational needs |
| **KNOWLEDGE & EXPERIENCE**  | * Recent experience of working in a school with children of primary age,
* Knowledge and experience of providing effectively for the needs of individuals
* Knowledge of the statutory requirements of legislation concerning Health & Safety, SEND and Safeguarding
* Experience of assessing, recording, monitoring & reporting of children’s progress
 | * Experience of planning for and working with children with a range of SEN needs in particular those with an ASD diagnosis

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| **SKILLS AND ABILITIES**  | * The ability to plan for, monitor, evaluate and review pupils progress
* Sensitivity towards the requirements of children with Special Educational Needs
* The ability to use ICT effectively in the classroom
* The ability to work collaboratively and effectively in a team with staff, governors and parents
* A high level of written and oral communication skills
* Promotion of positive behaviour strategies
* Ability to engage parents in the learning process
 | * An understanding of the SEN Code of Practice
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| **PERSONAL QUALITIES** | * Enthusiastic and energetic
* Team player
* Calm and patient
* Flexible and professional
* Punctual and reliable
* Committed to continued professional development
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