**ONE-TO-ONE ENGLISH TUTOR**

**REPORTING TO DIRECTOR OF LEARNING**

**£25 per hour, casual contract**

**Required as soon as possible**

**Job purpose**

To provide individual tuition, plus liaison and planning time with the class teacher as directed for one-to-one tuition, to lead to improved rates of progression for identified student(s) on a one-to-one basis in English.

**Main duties and responsibilities**

* To provide the highest possible quality of tuition in English to identified students.
* To meet with the Head of Department before the tuition begins to identify curriculum targets for the tuition, plan the personalised learning programme and agree success criteria.
* To liaise with parents during the tuition period as necessary.
* To provide feedback to the class teacher to review progress identifying steps to inform quality first teaching.
* To adhere to all relevant school policies including safeguarding, health & safety and staff code of conduct.

Laurence Jackson School is committed to safeguarding and promoting the welfare of children/young people and vulnerable adults. We expect all staff and volunteers to share this commitment and an Enhanced DBS disclosure will be sought along with other relevant employment checks.