



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE: Teacher - Year 4 (Marsden Primary School)
GRADE: MPS
RESPONSIBLE TO: Head Teacher

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, Teachers' Standards other current Educational Legislation and the School's Articles of Government.

This job description may be amended at any time following a discussion between the Head Teacher and member of staff, and will be reviewed annually.

OVERALL OBJECTIVES of the POST:

To be responsible for the teaching and learning of the pupils being taught, using detailed knowledge of the relevant aspects of the National Curriculum and other statutory requirements. To coordinate a curriculum area. To be pro-active in the vision and values of Marsden Primary School.

AREAS OF RESPONSIBILITY AND KEY TASKS

A. Planning, Teaching and Class Management

To teach allocated pupils by planning their teaching to achieve progression of learning through:

- Identifying clear teaching objectives and specifying how they will be taught and assessed.
- Setting tasks that challenge pupils and ensure high levels of interest.
- Setting appropriate and demanding expectations.
- Setting clear targets, building on prior attainment.
- Identifying SEN or very able pupils.
- The provision of clear structures for lessons maintaining pace, motivation and challenge.
- Making effective use of assessment and ensure coverage of the curriculum.
- Ensuring effective teaching and best use of available time.
- Monitoring and intervening to ensure high standards in learning and behaviours.
- Using a variety of teaching methods to:
 - Match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions

- Select appropriate learning resources and develop study skills through library, ICT and other sources
- Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught.
- Evaluating their own teaching critically to improve effectiveness.

B. Monitoring, Assessment, Recording, Reporting

- Assess how well Learning Objectives have been achieved and use them to improve specific aspects of teaching and learning.
- Mark and monitor pupils' work, give feedback and set targets for progress.
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving.
- Prepare and present informative reports to parents.
- Communicating and consulting with parents and outside agencies.

C. Other Professional Requirements

- Have a good working knowledge of teachers' professional duties and legal liabilities.
- Operate at all times within the stated policies and practices of the school.
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct.
- Endeavour to give every child the opportunity to reach their potential and meet high expectations.
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school.
- Take responsibility for their own professional development and duties in relation to school policies and practices.
- Liaise effectively with parents and governors.
- Take on any additional responsibilities which might from time to time be determined.
- Have a responsibility of care for their own and others' health and safety.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: CM/AR/CL
Date: 04/11/2019