



FERRYHILL TOWN COUNCIL

BUDGET BOOK

2019/2020

FERRYHILL TOWN COUNCIL

Services	Budget 2018/2019 (£)	Actual 2018/2019 (£)	Budget 2019/2020 (£)
Town Council	495,860	505,400	507,530
Civic Amenities	40,230	23,328	33,380
Recreation	97,530	81,737	102,230
TOTAL	633,620	610,465	643,140
Less:			
LCTRS Grant	122,256	122,256	117,952
Precept	510,569	510,569	525,188
From/(To) Reserves	795	(40,367)	0
Usable Capital Receipts	0	18,007	0
TOTAL	633,620	610,465	643,140

2018/2019

For the year ending 31 March 2019 the Council set a budget of £633,620, which was reduced by £122,256 in respect of a grant to cover the loss of Council Tax income as a result of the introduction by the Government of a revised Council Tax Benefit scheme. A contribution from Reserves of £795 was provided for to balance the budget and the resulting precept on Durham County Council amounted to £510,569. The table above shows that projected expenditure for the year is £610,465, representing a total under-spending of £23,155.

The total under-spend against the budget of £23,155 is made up of savings on Civic Amenities (£16,902) and Recreation services (£15,793) and an over-spending on Town Hall services (£9,540).

The over-spending on Town Council services is due to capital works amounting to £18,007 which are to be financed from usable capital receipts from the sale of the e-café. During the year costs of £74,732 were incurred on regeneration works at Surtees Doorstep Green, with grant funding amounting to £56,725. Initial costs of £2,228 were incurred on Dean Bank regeneration. After the contribution from capital receipts the revenue budget is showing a surplus of £40,367.

There are various reasons for the net under-spending, which is made up of savings in some areas of the budget and costs exceeding the budget in others. The more significant variances are listed below. Full details of actual

Community Events - the figures show a net cost for the year of £15,532, made up of fireworks (£6,407), Christmas Fayre (£532) and preliminary costs relating to the Ferryfest Music Festival (£8,593).

Allotments – a saving of £2,315 is shown here. This is due to savings on repairs and maintenance (£1,085), pest control (£749), equipment (£200) and additional income of £279.

Open Spaces – this cost centre is showing an underspend of £5,110. This is due to savings on repair and maintenance of bus shelters (£1,980), public rights of way (£500), seats and bollards (£420), litter bins (£500), information signs (£569) and additional income from parish paths grant (£989) and sales of dog bags (£325).

Market – an overspending of £911 is showing here due mainly to a shortfall in income from rents (£1,203) which is partially offset by savings in costs (£292).

Ferryhill in Bloom – this cost centre is showing an underspending of £2,075. The main reasons are a saving of £1,195 on equipment, £270 on plant watering, £419 on plants and seeds, £250 on top soil and £2780 on flower beds.

Public Toilets-Town Centre – a saving of £1,083 is showing here. This is mainly due mainly to underspending on repair and maintenance (£684), equipment (£201) and additional income (£199).

Cemeteries – this cost centre is showing a saving of £2,970. However, repairs and maintenance is overspent (£1,461) as a result of repairs to the memorial wall costing £1,750. Savings are showing on almost all of the other budget heads, including lighting (£300), chapel (488), Swann House (£1,324), water (£284), equipment (£727) and there is additional income from fees and charges of £1,260.

30 Market Street – income from rents of £2,368 above budget, and savings of £1,060 on repairs have resulted in this cost centre showing a saving of £3,458.

Dean Bank Sports Facility – a saving of £1,201 is showing here although this is the net effect of some significant variances. Internal decoration was completed during the year at a cost of £3,120 for which there was no budget. A lot of repair work was needed on shutters, doors, toilets, lights etc costing a total of £2,917 which is £417 over budget. However there were savings on grasscutting (£240), electricity (£729), cleaning materials (£101) and equipment (£416). In addition, there was a deliberate saving on the renovation of football pitches which it is hoped will be carried forward to next year.

Dean Bank Recreation Park – this cost centre is showing a saving of £3,700. There are savings on all repairs and maintenance (£3,817), grasscutting

Managed Allotments
Usable Capital Receipts

£13,906
£16,346

£324,498
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2019/2020

At a meeting held on 23 January 2019 the Town Council approved a budget of £643,140 for the year 2019/2020. This is an increase of £9,520 (1.5%) on 2018/2019. This level of budget requires a precept on Durham County Council of £525,188 after taking into account a grant from the County Council of £117,952 in respect of the Local Council Tax Reduction Scheme (LCTRS).

In preparing the budget certain assumptions have been made, and these are as follows:

- a) General Inflation – where appropriate, a general inflationary increase of 2% has been applied to the current year's budget figures;
- b) Utilities – an increase of 5% has been applied to the current year's budgets for the cost of utilities (electricity, gas and water).
- c) Staffing – staffing costs have been calculated on the basis of a 2% increase in basic salaries but no increase in staffing levels. In addition, no increase has been applied for employers' superannuation contributions and appropriate adjustments have been made in relation to employers' national insurance rates.

Some budgets have increased by more than inflation to reflect a situation where the current year's budget is proving inadequate. In most cases the growth is fairly small. In addition, some new growth amounting to £6,270 has been added in relation to works and services the Council considered essential. These are:

Overheads–Accountancy Charges – an increase of £1,000 to £6,000 due to an anticipated increase in hours worked.

Dean Bank Recreation Park – the budget for electricity in the bungalow has been increased by £1,070 to £1,200 to reflect the current year's costs.

This bungalow is used by staff and is heated by a night storage heater.

There is no gas supply at the premises.

General Expenses – the budget for waste disposal has been increased by £500 to £4,500 to reflect actual costs.

Vehicles and Machinery (Page 11) - the budget for machinery-rental has been increased by £3,500 to £10,500 to reflect the fact that all items of machinery are rented and new terms have been notified for some of them.

Several budgets have been reduced to reflect decisions made by the Council or actual experience. The reduction in budgets amounts to £13,870 and is made up of:

- a) Staffing – mileage reduced by £750 to £800.
- b) Town Hall – contingencies down by £250 to £1,250.

ACTUAL AT 31 MARCH 2019 and BUDGET 2019/2020
SUMMARY

	Budget 2018-19 £	Actual 2018-19 £	Budget 2019-20 £
<u>TOWN COUNCIL</u>			
Staffing	402,950	394,419	409,680
Democracy	4,700	301	4,700
Mayors Expenses	3,410	2,500	3,410
Elections	0	1,548	0
Town Hall	29,940	34,100	28,510
Overheads	26,040	30,371	27,390
Capital Finance	13,420	-300	19,200
Community Support	15,400	8,922	13,440
Community Events	0	15,532	1,200
	495,860	487,393	507,530
<u>AMENITIES</u>			
Allotments	2,130	-185	1,930
Open Spaces	7,960	2,850	6,550
Public Toilets - Station	2,370	1,954	2,300
Market	-4,560	-3,649	-4,890
Ferryhill in Bloom	27,340	25,265	23,650
Public Toilets - Town Centre	3,730	2,647	3,930
Market Place Car Park	1,020	634	1,020
Cemeteries	720	-2,250	810
30 Market Street	-480	-3,938	-1,920
	40,230	23,328	33,380
<u>RECREATION</u>			
Dean Bank Sports Facility	19,590	18,389	18,740
Dean Bank Recreation Park	7,520	3,820	8,240
Mainsforth Sports Complex	16,960	20,359	18,270
King George V Playing Field	7,230	2,017	7,300
Surtees Doorstep Green	2,820	1,574	2,220
General Expenses	9,710	7,348	10,060
Vehicles and Machinery	33,700	28,230	37,400
	97,530	81,737	102,230
Sub-Total	633,620	592,458	643,140
Less:			
Precept	510,569	510,569	525,188
Grant - LCTRS	122,256	122,256	117,952
Contribution from Reserves	795	0	0
	0	-40,367	0

BUDGET 2019/2020

	Budget 2018-2019 £	Actual 2018-2019 £	Budget 2019-2020 £
<u>SUMMARY</u>			
Town Council	495,860	487,393	507,530
Civic Amenities	40,230	23,328	33,380
Recreation	97,530	81,737	102,230
	633,620	592,458	643,140
Less:			
Precept	525,188	510,569	525,188
Local Council Tax Reduction Scheme Grant	117,952	122,256	117,952
	643,140	632,825	643,140
	9,520	-40,367	0
<u>Staffing</u>			
Direct Salaries	389,240	386,869	395,510
Staff Training	2,000	330	2,000
Overtime - Staff (Office)	1,470	532	1,690
Overtime - Staff (Outside)	6,190	6,011	7,180
Mileage	1,550	152	800
Professional Fees	2,500	525	2,500
	402,950	394,419	409,680
<u>Democracy</u>			
Civic Regalia	100	31	100
Members Nameplates	100	0	100
Members Allowances & Expenses	1,000	0	1,000
Member's Training	3,500	270	3,500
	4,700	301	4,700
<u>Mayor's Expenses</u>			
Civic Carol Service	300	245	300
Civic Social Evening	1,200	1,555	1,200
Mayor's Allowance	880	675	880
Deputy Mayor's Allowance	200	0	200
Mayor's Travel Allowance	830	25	830
	3,410	2,500	3,410
<u>Elections</u>			
All costs	0	1,548	0
Less:			
Contribution from Reserves	0	0	0
	0	1,548	0

BUDGET 2019/2020

	Budget 2018-2019 £	Actual 2018-2019 £	Budget 2019-2020 £
<u>Capital Finance</u>			
Debt Charges	5,500	0	0
Capital Schemes	0	0	2,780
Capital Contingency	8,720	2,228	17,520
	14,220	2,228	20,300
Interest Received	800	2,528	1,100
	800	2,528	1,100
	13,420	-300	19,200
<u>Community Support</u>			
Contingencies	0	1,704	0
Donations - Local Groups	850	850	7,390
Donations - Citizens Advice Bureau	3,000	3,000	0
Donations - Banner Committee	400	340	0
Donations - Aged Peoples Treat	1,200	1,400	0
Donations - Ladder Centre	800	800	0
Donations - Ferryhill Town Band	1,000	0	0
Insurance - Banner	0	99	100
Professional Fees - Neighbourhood Plan	0	99	15,000
Childrens Entertainment	1,200	935	0
Gifts	400	187	400
Legion Wreaths	70	63	70
Santa Claus	500	142	500
Christmas Decorations	5,500	1,195	5,500
Remembrance Service	0	1,566	0
Miscellaneous Events	500	959	500
	15,420	13,339	29,460
Fees and Charges	0	1,500	0
Grants	0	1,500	0
Contribution	0	1,400	1,000
Sales	0	12	0
Fundraising - Help for Heroes	20	5	20
Contribution from Reserves	0	0	15,000
	20	4,417	16,020
	15,400	8,922	13,440

BUDGET 2019/2020

	Budget 2018-2019 £	Actual 2018-2019 £	Budget 2019-2020 £
<u>Open Spaces</u>			
Repairs & Maint - Bus Shelters	2,000	20	2,000
Repair & Maint - Beacon	100	0	100
Energy - Electricity	230	197	240
Energy - Electricity - Lighting (DCC)	3,330	3,730	4,000
Equipment - Purchase	1,200	1,976	1,200
Tree Surgery	1,500	1,380	1,500
Public Rights of Way	500	0	0
Seats & Bollards	500	80	500
Litter Bins	500	0	0
Information Signs	500	-69	500
	10,360	7,314	10,040
Grants Received - Parish Paths	1,500	2,489	2,490
Grants Received - Tommy silhouette	0	750	0
Sales - Dog Bags	900	1,225	1,000
	2,400	4,464	3,490
	7,960	2,850	6,550
<u>Public Toilets - Station</u>			
Repairs & Maintenance	800	600	800
Energy - Electricity	220	180	160
Water	270	226	260
Rates	980	948	980
Cleaning Materials	100	0	100
	2,370	1,954	2,300
<u>Market</u>			
Rates	1,190	826	860
Equipment - purchase	250	322	250
	1,440	1,148	1,110
Rents	6,000	4,797	6,000
	6,000	4,797	6,000
	-4,560	-3,649	-4,890

BUDGET 2019/2020

	Budget 2018-2019 £	Actual 2018-2019 £	Budget 2019-2020 £
<u>Cemeteries</u>			
Repairs & Maintenance	1,000	2,461	1,000
Repairs & Maintenance-Gates & Fence	0	5,000	0
Repairs & Maint - Lighting	300	0	300
Grounds - Grasscutting	720	689	700
Repairs & Maint - Chapel	500	12	250
Rep & Maint - Swann House	1,500	176	1,500
Energy - Electricity	630	581	620
Water	200	171	170
Water - Empty Septic tanks	520	265	430
Council Tax	440	448	480
Rates	620	436	560
Contingencies	500	325	500
Equipment - purchase	1,000	434	1,000
Equipment - hire	100	0	100
Equipment - inspection	80	19	80
Pest Control	0	175	0
Memorial Plaques	500	372	500
	8,610	11,564	8,190
Rents	1,700	1,704	1,700
Fees and charges - Burials	5,000	6,260	5,000
Memorial Plaques	1,190	850	680
Grant	0	5,000	0
	7,890	13,814	7,380
	720	-2,250	810
<u>30 Market Street</u>			
Repairs & Maint - 30 Market St	1,500	440	1,000
Professional Fees	360	330	360
	1,860	770	1,360
Rents	2,340	4,708	3,280
	2,340	4,708	3,280
	-480	-3,938	-1,920

BUDGET 2019/2020

	Budget 2018-2019 £	Actual 2018-2019 £	Budget 2019-2020 £
<u>Mainsforth Sports Complex</u>			
Repairs & Maintenance	2,000	196	2,000
Repairs & Maint - Fencing	300	449	300
Repairs & Maint - Football	500	0	500
Repairs & Maint - Bowls	2,000	1,661	2,000
Repairs & Maint - Bowls Pav	2,000	3,807	2,000
Repairs & Maint - Play	1,000	3,264	1,000
Repairs & Maint - Lighting	500	0	500
Repairs & Maint - Cricket	2,500	2,392	2,500
Repairs & Maint - Cricket Pav	1,000	1,697	1,000
Repairs & Maint - Polytunnel	500	0	500
Repairs & Maint - Rough Furze	700	138	700
Grounds - Grasscutting	850	657	750
Repair & Maint - Workshop	500	25	500
Energy - Electricity	2,790	5,332	3,350
Water	2,260	3,857	2,330
Council Tax	660	673	700
Contingencies	500	359	400
Equipment - purchase	2,000	0	2,000
Equipment - hire	90	76	90
Equipment - inspection	240	123	240
	22,890	24,706	23,360
Rents - Rough Furze	1,700	1,704	1,700
Fees and Charges	0	72	0
Fees and charges - Football	600	260	600
Fees and charges - Bowls	840	0	0
Electricity	2,790	2,311	2,790
	5,930	4,347	5,090
	16,960	20,359	18,270

BUDGET 2019/2020

	Budget 2018-2019 £	Actual 2018-2019 £	Budget 2019-2020 £
<u>Vehicles & Machinery</u>			
Repair & Maint - Vehicles	1,000	1,077	1,000
Repair & Maint - Tractors	1,000	183	1,000
Repair & Maint - Machinery	5,000	2,772	5,000
Fuel - Vehicles	4,500	3,649	4,500
Fuel - Machinery	1,500	1,109	1,500
Machinery - rental	7,000	9,054	10,500
Machinery - purchase	1,500	808	1,500
Van - hire	12,200	11,728	12,400
	33,700	30,380	37,400
Sales	0	2,150	0
	0	2,150	0
	33,700	28,230	37,400
NET BUDGET	633,620	592,458	643,140

FERRYHILL TOWN COUNCIL
FEES AND CHARGES FOR 2019/2020

<u>ACTIVITY</u>	<u>BASIS OF CHARGE</u>	<u>AGREED CHARGE 2019/2020</u>
<u>BOWLS</u>		
Mainsforth Bowls Club	per season	£840
<u>FOOTBALL</u>		
<u>Mainsforth Sports Complex & King George Field</u>		
Adult Teams	per season	£230 plus £30 line marking fee
Juniors Teams	per season	£115 plus £30 line marking fee
One off Eleven-a-side Teams	per one hour and a half	£22.00
<u>Dean Bank Sports Facility</u>		
Adult Pitch	per season	£333.34 + £66.66 VAT (20%) = £400.00 plus line marking fee £25.00 + £5.00 VAT (20%) = £30.00
Junior Pitch	per season	£166.67 + £33.33 VAT (20%) = £200.00 plus line marking fee £25.00 + £5.00 VAT (20%) = £30.00
Rent of part of building	per season	£1666.67 + £333.33 VAT (20%) = £2,000
<u>TOWN HALL UPSTAIRS ROOM HIRE</u>		
Organisations from Ferryhill	per hour (8.30am to 5.00pm) per hour (evenings & weekends)	£7.50 £11.10
Organisations outside Ferryhill	per hour (8.30am to 5.00pm) per hour (evenings & weekends)	£12.50 £18.50
<u>BURIALS</u>		
Burial Searches	per search	£6.00
Exclusive Right of Burial		£94
<u>Interments:</u> Child less than 1 year		Nil
Child (1 to 12yrs)		£110
Person over 12yrs		£188
Where interment is at a depth greater than 5ft 6ins	additional charge per each additional foot	£2.35
Saturday Burials		Fee Doubled
Day after Statutory Holiday		Fee Doubled
Monday Burials		Fee Doubled
Opening concrete topped grave		£32
<u>Interment of cremated remains in a grave:</u>		
Child less than 1 year		Nil
Child (1 to 12 yrs)		£32
Person over 12 yrs		£58

FERRYHILL TOWN COUNCIL
FEES AND CHARGES FOR 2019/2020

<u>ACTIVITY</u>	<u>BASIS OF CHARGE</u>	<u>AGREED CHARGE 2019/2020</u>
<u>OFFICE</u>		
B/W Photocopying	Per A4 Sheet	12p
Colour Photocopying	Per A4 Sheet	25p
Faxing documents/Receiving faxed documents	Per A4 Sheet	12p
Certified Receipt Of Documents (First Sheet)	Per A4 Sheet	£1
Additional Sheet (Receipt Of Documents)	Per A4 Side	50p
<u>KIOSK RENTS</u>		
Kiosk 1	Per Week	£50 or best offer
Kiosk 2	Per Week	£40 or best offer
<u>NOTICEBOARDS</u>		
Business Advertisements	Per Board/Per Week	£2.00
	All Six Boards/Per Week	£10.00