Learner Support Base Coordinator Person Specification

Minimum Essential Requirements	Method of Assessment
Work Related Skills/Knowledge	
1. Knowledge and understanding of SEND and SEMH	
2. Ability to teach learners including those cohorts of SEND and SEMH learners	Application form and Interview
3. High level communication skills	Application form and Interview
4. High level of organisational skills	Application form and Interview
5. Ability to promote the needs and engagement in learning for all learners	Application form and Interview
6. Experience of setting and achieving targets Proficient in ICT	Application form and Interview
	Application form and Interview
Qualifications and Professional Background	
1. Numeracy and literacy competence with GCSE or equivalent in English and Maths	
2. Level 3 equivalent qualification (or working towards)	Application form
3. Evidence of continued professional development	Application form
4. Team Teach trained (Desirable)	Application form
5. Evidence of recent experience of working with people in an educational setting	Application form
6. Knowledge and experience of strategies and techniques to support learners	Application form and Interview
	Application form and Interview
Other requirements	
1. Motivation and Enthusiasm	
2. Ability to use own initiative	Interview
3. Ability to manage conflict	Application form and Interview
4. Capacity to work with resilience to ensure progress towards targets	Application form and Interview
5. Outward, forward looking approach combining vision and progression	Application form and Interview
6. Ability to work under pressure and successfully meet deadlines	Application form and Interview
7. Willingness to undertake training as required	Application form and Interview
8. Excellent attendance and punctuality	Application form and Interview
	Application form and Interview