

## **Person Specification**

### **Traineeship - Highways**

#### **Part A**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### **Essential**

- Ability to follow spoken and written instructions
- Able to assist with chosen occupational duties.
- Basic Health and Safety Awareness
- Diligent, Punctual and reliable
- Work towards gaining competence in chosen occupation
- Willing to attend training courses as required
- Awareness of job role in the chosen occupational environment

#### **Part B**

The following criteria will be further explored at the interview stage:

- All points in essential above

Plus

- Flexibility with regard to work location, hours of work and type of job assignments  
Commitment to NCC Equality and Diversity policies

#### **Additional Requirements**

- Two references from current and previous employers (or education establishment if applicant not in employment)
- Bank account for payment of salary