## FARRINGDON COMMUNITY ACADEMY

**Address – Allendale Road, Farringdon, Sunderland SR3 3EL**

**Tel: (0191) 917 1500**

**Email:** enquiries@farringdonca.net

**Web: www.farringdonschool.co.uk**

**Headteacher: Neal Holder**

**Number on Roll: 739**

**Position: Apprentice Caretaker**

**Salary: Will be in line with the National Minimum Wage for their age & apprentice experience**

**Contract: Fixed term for 1 year or when qualification is completed**

**Post Starting: April 2020**

Governors of the Academy are seeking to appoint a reliable and motivated young person, to work in a supported learning environment to develop the skills and knowledge that will assist the apprentice to complete their qualification in a level 3 Apprenticeship.

The Apprentice will report to the Site Supervisor and the Business Manager.

Day release will be given so the post holder can attend Sunderland College.

**Principal Responsibilities**

You will be required to assist with a range of duties associated with being a caretaker.

This includes: -

* The high standards of maintenance of our premises and grounds. Ensuring areas onsite are safe and clean for pupils, staff, visitors and other users of the site facilities.
* The safe use and application of cleaning chemicals, DIY tools and machinery.
* To assist the caretaker in prioritising work logged on the online Caretaker Reporting tool.
* To assist in the porterage of items around the site.
* To take part in meetings and training as requested by the Site Supervisor.

Please note that we do not accept CVs. Suitability to work with children will be checked with the Disclosing & Barring Service.

We encourage candidates to take a look at our website therefore all the application documents relating to the post are on [www.farringdonschool.co.uk](http://www.farringdonschool.co.uk) to the right-hand side of our home page you will see a box with our current vacancies on or at the top of the page under 'about us' click on vacancies.

Completed applications (Parts A, B & C) should be returned to andrea.parker@farringdonca.net or posted to: Farringdon Community Academy FAO Miss A. Parker, Allendale Road, Farringdon, Sunderland SR3 3EL. Please ensure adequate postage e.g. large stamp is used. Applications that arrive after the closing date will not go through to the shortlisting process.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a DBS check from the Disclosure and Barring Service.

Farringdon Community Academy safeguards and protects its students and staff by being committed to respond in accordance with Sunderland Local Safeguarding Board Procedures.

**Closing Date: 12 noon on Thursday 27th February 2020**

**Interview Date: W/c 2nd March 2020**