



## **JOB DESCRIPTION – TEACHER (SEN)**

**Post Title:** Class Teacher

**Payscale:** Main Payscale/UPS plus SEN Allowance

**Responsible to:** Headteacher

**Responsible for:** a ) carrying out the professional duties of a teacher

b ) specific functions and tasks allocated

**Job Purpose:** To be accountable for learner achievement within a designated class through effective teaching and learning across the curriculum

To lead the monitoring and development of a curriculum area to ensure effective pupil outcomes

**Main duties:** The following list is typical of the level of duties which the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

### **(a) Generic Responsibilities**

1. To carry out the duties of a teacher set out in the School teachers' Pay and Conditions document.
2. Create and manage a learning environment and achieve a supportive culture and behaviour management strategy that enables learners to achieve their potential.
3. Contribute to the monitoring and development of the curriculum to ensure suitable opportunities are provided for learner aspirations to be met.
4. Plan effectively in the short-, medium- and long-term and prepare lessons to ensure

coverage of the curriculum and the differentiated needs of learners are met.

5. Apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved.
6. Assess, record and report on the development and progress of learners and analyse relevant data to promote the highest possible aspirations for learners and target expectations and actions to raise learners' achievements.
7. Demonstrate ongoing development and application of teaching expertise and subject, specialism and/or phase knowledge to enrich the learning experience within and beyond the teacher's assigned classes or groups of learners.
8. Work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, agencies and communities, to enhance teaching and learning and promote the positive contribution and well being of learners.
9. Contribute to the development and application of priorities, policies and activities in order to enable the achievement of whole school aims.
10. Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.

**(b) Specific Responsibilities**

1. Participation in arrangements for further professional development.
2. The coordination of one or more curriculum subjects throughout the school.
3. The post holder will have responsibility for promoting and safeguarding the welfare of children and young persons he/she is responsible for, or comes into contact with.
4. Class teacher in a designated key stage