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|  | **ESSENTIAL** | **DESIRABLE** | **MEANS OF ASSESSMENT** |
| **Application** | * Application form. * Fully supported in references. |  | Application/ references |
| **Qualifications** |  | * First Aid. * Food Hygiene. | Application |
| **Experience** | * Working as part of a team. | * Working in a school setting/ environment. | Application/ interview |
| **Knowledge & Skills** | * Be articulate and able to converse confidently in a pleasant and professional manner. * The ability to communicate both orally and in writing. * Be prepared to undertake training in health and safety, safeguarding, fire procedures and all other relevant legislations. | * Able to use Microsoft Office e.g. Word and Excel. * Working knowledge of health and safety, safeguarding, fire procedures and all other relevant legislation. |  |
| **Personal Attributes** | * Flexible approach to work. * Ability to be punctual. * The ability to solve problems logically. * The ability to work as an effective member of a team. * Self-motivated. |  | Application/ interview |
| **Other requirements** | * Smart appearance. |  |  |

**Hunwick Primary School: Lunchtime Supervisor Person Specification**