

Person Specification
Adult Social Care and Integrated Services
Safeguarding Adults Manager



Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Recognised Social Work Qualification, e.g., CQSW, CSS, DipSW, or equivalent.
- GSCC Registration.
- Knowledge of relevant legislation and policies including the Mental Capacity Act and Deprivation of Liberty safeguards.
- Knowledge of Safeguarding Adults policy and procedures.
- Knowledge of the Deprivation of Liberty (DOL) policy and procedures
- Knowledge and experience of risk assessment/risk management.
- Ability to develop policy and procedures in relation to the Mental Capacity Act, DOL safeguards and Safeguarding adults.
- Ability to chair multi agency safeguarding adult meetings.
- Ability to assimilate and evaluate information and deal with complex situations.
- Ability to lead and effective decision making skills.
- Ability to handle problems calmly and sensitively whilst under pressure.
- Ability to liaise effectively with other agencies and professionals.
- Ability to support best interest assessors and other agencies, other professionals through the DOL safeguarding process.
- Ability to present information in a clear and concise manner.
- Excellent communication skills.
- IT skills: knowledge of Microsoft Word, Access and Excel, including experience of entering and extracting information from databases.
- Experience of involving service users/carers in care planning and safety planning.
- Experience of working in partnership with service users, carers and other professionals, including member of multi-agency and multi-disciplinary teams.
- Experience of the DOL safeguards and support of best interest assessors.
- Commitment towards working with vulnerable people and their carers.
- Willingness to learn and develop from constructive feedback.
- Organisational and time management skills including prioritising workload.
- No adverse criminal record.
- Supervisory skills.

Desirable

- Post qualifying award
- Management training
- Safeguarding Adults training

- An understanding of the Adult Social Care and Integrated Services core purpose, values and priorities
- Experience of managing change
- Experience of planning and delivering training

Part B

The following criteria will be further explored at the interview stage:

- Points listed within the essential criteria in Part A
- Presentation skills
- Reliable and self-reliant, but will seek guidance appropriately
- Willingness to undertake further training as required, with a positive approach to self development
- Organisational and time management skills with the ability to prioritise workloads
- Flexible approach to work, location, duties and hours
- Ability to manage workloads to tight timescales whilst being detail conscious
- Ability to communicate clearly and effectively
- Commitment to equal opportunities
- Ability to work effectively as part of a team
- Enthusiasm and motivation

Additional Requirements

Occupational health clearance

Enhanced DBS Disclosure – Regulated Activity