

**Job Description**

**Job Title:** Permanent Variable Hours EDT Advanced Practitioners

**Salary Grade:** Grade 9

**SCP: 37** - 41

**Job Family:** People Care

**Job Profile:** PC 5, plus working conditions

**Directorate:** Children’s Social Care

**Job Ref No:** N/A

**Work Environment:** Childrens Emergency Duty Team

**Reports to:** Emergency Duty Team Manager

**Number of Reports:** N/A

This position requires an Enhanced Disclosure and Barring Service (DBS) Check.

**Purpose:**

To respond to the Emergency Safeguarding needs of Children and Families, out of normal office hours.

To work in accordance with established policies and procedures of Together for Children and Sunderland Safeguarding Board.

**Key Responsibilities:**

To undertake risk assessments and offer interventions with the most complex children and families out of office hours, ensuring the safety of the child is paramount.

To work in accordance with statutory regulations and guidelines in responding to risk.

To work autonomously out of hours, where necessary with the support of the backup shift Social Worker & under the direction of the EDT On-Call Manager when this is required.

To investigate complaints of alleged neglect, abuse or the harm of children, undertaking risk assessments and where appropriate arrange safe accommodation for children at risk of significant harm.

To work to a range of legal options to support investigation and protection; if required give evidence in court.

To liaise with colleagues to gather information relevant to assessment and risk management.

To work with children and young people, families, carers and communities to formulate safety plans in partnership based on their assessment of need/risk.

To prepare, record and maintain case records and other information in accordance with child protection and information sharing procedures.

To keep up to date with social work practice, and to reflect and identify development and training needs to ensure continuous professional development.

To work within the Together for Children’s professional policy and procedures, and code of conduct.

To ensure effective and timely communication across Safeguarding services, listen to and respond to the views of ideas of other professionals, stakeholders (particularly children and young people and their families) to ensure services are relevant, responsive and focused on meeting identified needs/risk.

To champion diversity and equality.

To Chair Strategy Discussions and initiate Safeguarding investigations outside office hours.

Working within the multi-agency framework, to fulfill Sunderland Together for Children’s statutory Social Work functions during allocated shifts outside regular office hours.

Undertake timely, procedurally compliant assessments, and S47 enquiries which clearly identify level of risk, and/or need, in relation to children, and which lead to clear plans and interventions that address identified risks and need/s until day time services can resume responsibility.

To undertake full case Audits of Social Work intervention offered to children and their families.

Take ownership of casework issues including the focus of assessments, nature and type of work to be undertaken, reporting case work issues where appropriate to both the EDT Manager On-Call and/or the Team Manager.

To contribute to meaningful engagement with partner agencies locally and across the City, including case discussion, problem solving, managing dispute, training and participation in multi-agency forums.

To contribute to strategic and operational developments related to the establishment and promotion of excellent practice across Sunderland.

**Additional Information/Other Requirements**

To be able to meet the travelling requirements of the post.

To be able to work flexible hours as required by the post. Working hours are primarily outside normal working hours including bank holidays and statutory holiday periods such as Christmas and Easter.

**Statutory requirements:**

In line with the Together for Children’s Statutory Requirements, all employees should:

Comply with the principles and requirements of the General Data Protection Regulation (GDPR) in relation to the management of Together for Children Sunderland’s records and information and respect the privacy of personal information held by Together for Children Sunderland.

Comply with the principles and requirements of the Freedom in Information Act 2000;

Comply with the Together for Children Sunderland’s information security standards, and requirements for the management and handling of information;

Undertaking the duties of the post in accordance with the Company’s Equal Opportunities Policy, Health and Safety Policy and legislative requirements and all other Company policies.

Date: July 2019

Author: Sarah Anavberokhai

**Person Specification**

**PVH EDT Advanced Practitioner**

**Role Profile reference: PC5**

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| **Essential Requirements:**  |
| **Qualifications:*** Educated to a degree level with appropriate professional Social Work qualification i.e. CSS/CQSW or DipSW, MA SW, BA Hons SW.
* Current HCPC Registration
* Evidence of continuous professional development
* Current driving license and access to a car, or means to mobility support
 | Application Form Interview  |
| **Experience of:*** Ability to work without the need for close supervision and/or direction outside normal office hours and either within a Together for Children premises or at home.
* Ability to make decisions at a senior level to ensure children are safeguarded
* Apply principles of child care legislation relating to child protection, looked after children and the provision of services to children in need.
* Undertaking child protection investigation; planning and organising workload to meet statutory timescales.
* Ability to keep a clear head and analyses complex situations late at night and at times when most are asleep.
* Ability to prepare accurate written information for handovers that ensure colleagues can respond to on-going needs efficiently and effectively
* Ability to identify indicators of risk and resilience and carry out effective risk assessment.
* Ability to understand and communicate the role of the company’s services and the level of need/risk that demands a statutory response.
 | Application Form Interview |

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| * Excellent verbal and written communication skills, providing the ability to effectively engage with a range of individuals including children, parents and carers, other professionals and colleagues.
* Excellent written skills with the ability to produce high quality professional reports which clearly articulate and evidence issues for children and young people.
* Ability to present and disseminate information to support learning and development for social care staff and staff from partner agencies.
* Ability to effectively chair and manage meetings
* Competent use of ICT
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| **Knowledge and understanding of:*** **Social care legislation, with current safeguarding policies and procedures**
* **Children Act 1989 and 2014**
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| **Ability to:*** **The ability to share information, obtain information and have dialogue with others either in writing, in person or over the phone**
* **Be able to work effectively within a busy environment, be helpful and co-operative with others**
* **Effective risk management within children’s’ service settings**
* **Manage priorities and work demands displaying initiative and creativity**
* **Effectively use a PC to write reports/assessment, record information or input data**
* **Be confident on challenging other professionals appropriately**
* **Be willing to lead by example and promote excellence at a senior level**
* **Reliable and self-reliant to seek guidance when appropriate**
* **Meet the travel requirements of the post**
* **Work outside normal working hours to meet the needs of the service.**
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