

Person Specification

Solicitor/Barrister – Legal Services

Housing and Litigation (Maternity Cover)

Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Admitted Solicitor/Barrister
- Recent experience in litigation
- Recent advocacy experience
- Experience in the use of ICT (familiar with Word, Outlook and legal research websites)
- Ability to communicate effectively (in writing and orally) with a diverse range of people
- Ability to advise officers and councillors
- Ability to draft relevant legal documents, notices, statements, draft orders etc.
- Willingness to be flexible to changing demands of work/ deadlines

Desirable

- Recent experience in a local authority legal department
- Experience in one or more of the following areas of work: commercial landlord & tenant / property litigation; Council Tax & Business Rates liability; general housing management; possession proceedings; debt recovery; parking or anti-social behaviour matters.

Part B

The following criteria will be explored at the interview stage:

- Depth and extent of knowledge of the relevant areas of work of the team
- Ability to communicate and reason verbally
- Approach to equalities