



Job Description - Class Teacher

Title of teacher: Class Teacher

Person to whom responsible: Headteacher

Core Purpose:

- To provide a high quality educational experience for all children

General duties & responsibilities

- To carry out the duties and responsibilities of a school teacher as set out in the 'Schoolteachers' pay and conditions document'
- To meet the required standards for Qualified Teacher Status
- To work with a team on an area of the curriculum

Knowledge and Understanding

- Have a knowledge of and keep up to date with the requirements of the Primary Curriculum and the National Curriculum including the Primary National Strategy
- Understand how pupils' learning is affected by their physical, intellectual, emotional and social development and to understand the stages of child development.
- Be familiar with the school's current systems and structures as outlined in the policy documents including Health and Safety and Child Protection policies

Planning, teaching and Class management

- Plan and deliver a teaching programme for all children with regard to the requirements of the primary curriculum, National Curriculum and the school's Aims Statement and policies
- Provide clear structures for lessons and series of lessons, which maintain pace, motivation and challenge.
- Make effective use of assessment information and pupil attainment and progress in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations for behaviour and attainment so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged



- Be familiar with the Code of Practice and identification, assessment and support of pupils with Special educational needs
- Evaluate own teaching critically to improve effectiveness

Monitoring, Assessment, Recording, Reporting and Accountability

- Assess and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning
- Mark and monitor class work and homework, providing constructive feedback and setting targets for future progress
- Provide reports on individual progress to the Headteacher and parents as required

Other Professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents
- Co-operate with Her Majesty's Inspectors of Schools, the Ofsted Inspectorate and Inspectors and Advisors from the LA
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post
- Be aware of the need to take responsibility for own professional development
- Take part in Professional Development as required and dictated by the needs of self and school
- Undertake an annual performance review with the Headteacher at the request of the governors

Every effort has been made to explain the main duties and responsibilities of this post, however not each individual task may have been listed. Individuals are expected they will comply with any reasonable requests from a manager to undertake tasks of a similar level which have not been detailed in this job description.

The job description may be amended at any time following discussion between the head teacher and member of staff.

Signed _____

Date _____