



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

PERSON SPECIFICATION

POST TITLE: Nursery Assistant (Best Start in Life)

GRADE: Band 3

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	<ul style="list-style-type: none">• NVQ Level 3 in Childcare/ Education or equivalent• Level 2 in English (Grade C GCSE or equivalent)• Level 2 in Mathematics (Grade C GCSE or equivalent)		<ul style="list-style-type: none">• Application form• Certificates• Interview
Work Experience	<ul style="list-style-type: none">• Experience of working with children in a childcare setting in either a voluntary or paid capacity	<ul style="list-style-type: none">• Experience of working with children in a variety of settings	<ul style="list-style-type: none">• Application form• Interview• References• Observational assessment test
Knowledge/ Skills/ Aptitudes	<ul style="list-style-type: none">• Knowledge of current childcare standards and legislation• Knowledge and understanding of child protection and safeguarding• High standard of written and verbal communication skills• Be computer literate and competent to use a PC or Laptop• Knowledge of inspection processes and role in this	<ul style="list-style-type: none">• Knowledge of range of early years learning interventions	<ul style="list-style-type: none">• Interview• References• Observational assessment test
Disposition	<ul style="list-style-type: none">• Committed to team working and to the care, support and guidance of young children• Enthusiastic and dynamic• Self-motivated• Able to work as part of a multi-disciplinary team		<ul style="list-style-type: none">• Interview• References

	<ul style="list-style-type: none"> • Flexible approach to work • Committed to the principles of equality and diversity • Committed to improving outcomes for children and their families 		
Circumstances	<ul style="list-style-type: none"> • Willingness to participate in training and development • Enhanced clearance from the Disclosure and Barring Service 		<ul style="list-style-type: none"> • Interview • DBS check