



Job Description Teacher (Fixed Term 1.0 fte)

Responsible to:	Headteacher and Governing Body
Responsible for:	Teaching, Learning and Assessment
Areas of Responsibility and Key Tasks	
Planning, Teaching and Class Management	<p>Teach allocated pupils by planning their teaching to achieve progression of learning through:</p> <ul style="list-style-type: none"> • identifying clear teaching objectives and specifying how they will be taught and assessed • setting tasks which challenge pupils and ensure high levels of interest • setting appropriate and demanding expectations • setting clear targets, building on prior attainment • identifying SEN or very able pupils • providing clear structures for lessons maintaining pace, motivation and challenge • making effective use of assessment and ensure coverage of the curriculum • ensuring highly effective teaching and best use of available time • maintaining outstanding discipline in accordance with the school's procedures and encouraging outstanding practice with regard to punctuality, behaviour, standards of work and homework • using a variety of teaching methods to: <ul style="list-style-type: none"> ○ match approach to content, structure information, present a set of key ideas and use appropriate vocabulary ○ use effective questioning, listen carefully to pupils, give attention to errors and misconception. ○ select appropriate learning resources and develop study skills through library, computing and other sources • ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught • evaluating own teaching critically to improve effectiveness • ensuring the effective and efficient deployment of classroom support • taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy • encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively • using a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning

Monitoring, Assessment, Recording and Reporting	<ul style="list-style-type: none"> • assess how well learning objectives have been achieved and use them to improve specific aspects of teaching • mark and monitor pupils' work and set targets for progress • assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving • undertake assessment of pupils as requested by examination bodies, departmental and school procedures • prepare and present informative reports to parents
Curriculum Development	<ul style="list-style-type: none"> • have responsibility to contribute towards school curriculum and develop plans which identify clear targets and success criteria for its development and / or maintenance. • contribute to the whole school's planning activities
Church School	<ul style="list-style-type: none"> • Develop and implement appropriate policies and practice inline with the Christian ethos of the school.

Person Specification: Teacher

Experience:	Experience should include working with pupils across age groups.
	Experience of involving parents with their child's development.
	Experience of Working in a Team.
Qualifications or Training:	Qualified Teacher Status.
	Degree in relevant subject.
	Post graduate experience relevant to the post.
Role of Pastoral Class Teacher:	<p>The pastoral element of class teaching is a key role of monitoring pupil progress and supporting all members of the class in making progress commensurate with their ability. The main responsibilities are to assist in raising the level of performance of all pupils by:</p> <ul style="list-style-type: none"> • being aware of the strengths and needs of each pupil • undertaking regular pupil reviews with each pupil, providing advice as necessary on strategies to develop key skills and achieve targets in all subjects • monitoring and providing appropriate advice and guidance on individual pupil's progress in respect to attendance, homework, behaviour management and acceptable standards of conduct and appearance • promoting high standards of behaviour, appearance and attitudes to work within the group • communicating effectively with staff and parents to achieve the targets set for the pupils • promptly completing administrative tasks relating to the group
Personal Qualities and Attributes	<ul style="list-style-type: none"> • have a working knowledge of teachers' professional duties and legal liabilities • operate at all times within the stated policies and practices of the school • establish effective working relationships and set a good example through their presentation and personal and professional conduct • contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school • take responsibility for their own professional development and duties in relation to school policies and practices • liaise effectively with parents, governors and the wider school community • take on any additional responsibilities which might from time to time be determined