



JOB DESCRIPTION

Job Title: Instructor - Art

Grade: Scale SO1: PT23 – PT25

Job Location: Barbara Priestman Academy

Responsible to: Head of Academy

Purpose of Job:

- To plan and deliver sequences of lessons which support the Art curriculum, under the direction of curriculum lead for The Arts
- To monitor and support the overall progress and development of students
- To contribute to raising standards of student attainment and behaviour
- To work within the vision and values of Ascent Trust

Principal Responsibilities

- To support the ethos, values and aims of the Academy
- To contribute to and follow the agreed policies of the academy
- To comply with the academy's Health and Safety policy and undertake appropriate risk assessments
- To have high expectations of themselves and all students and to act as an example to students within the academy environment
- To work as a member of a team and to contribute positively to effective working relationships within the academy
- To engage actively in appraisal and Professional Development opportunities

Main Duties

Support for Staff

- Facilitating and instructing across a wide variety of age groups from Year 7 to post 16 aged students who have a range of complex needs
- Leading assigned groups
- Developing the academy's Art curriculum
- Raising awareness to staff of the strengths and areas for improvement of individual students.
- Monitoring, recording and evaluating student's progress, including providing feedback on observations undertaken.
- Liaising with the SENCO and teaching staff, to identify the needs of the students.
- Preparation and review of individual student targets, including pastoral plans, Learning Plans, and co-ordinating relevant information.
- Contributing to lesson evaluation

- Providing support to teachers in developing effective approaches to manage behaviour and discipline difficulties.
- Assisting in behaviour management of students, following behaviour plans and applying strategies as identified for individual students.
- Assisting in the setting of behaviour targets, communicating behaviour plans with other staff and monitoring their effectiveness
- Assisting in compiling and maintaining students' records.
- Assisting in the review of the statement.
- Working effectively with other academy staff in establishing routines for students
- Assisting in the preparation of work and other activities for students in accordance with objectives set by curriculum lead for the arts

Support for the Student

- Using specialist knowledge to support students.
- Working with students on individual targets set
- Working with individuals and groups to support learning activities and develop behaviour for learning
- Motivating students to engage in Art activities
- Promoting and safeguarding the health, welfare and safety of students
- Delivering therapeutic interventions under the direction of a multi-disciplinary team
- Contributing to the preparation of individual student risk assessments as required
- Applying considerable knowledge and understanding of the curriculum, age range, or SEN

Support for the Academy

- Participating in meetings to review student progress and reporting to the meeting as required, on involvement with students.
- Participating in academy improvement planning and raising achievement
- Working in partnership with parents, support staff and other professionals
- Liaising with educational and health specialists, and outside agencies as required.
- Liaising with parents regularly regarding behavioural issues for identified students
- Contributing to the whole Academy's Self Evaluation process.
- Consistently implementing the academy's behaviour management system
- Flexibility in working hours to accommodate needs of academy

General Requirements

- Attending and participating in training and development activities as required.
- Engaging actively in appraisal and Professional Development
- Attending meetings, liaising and communicating with colleagues in the academy, outside agencies and other relevant bodies.
- Being an effective role model for the standards of behaviour expected of students.
- Having due regard to confidentiality, child protection procedures, health and safety, other statutory requirements and the policies of the governing body and the academy
- Undertake additional duties and responsibilities commensurate to the role, as directed by the Head of Academy and senior staff

Professional Values and Practices

- Having high expectations of all students; respecting their social, cultural, linguistic, religious and ethnic backgrounds; and being committed to raising their educational achievement.
- Treating students consistently with respect and consideration, and being concerned with their development as learners.

- In line with the academy's policy and procedures, using behaviour management strategies which contribute to a purposeful learning environment.
- Working collaboratively with colleagues as part of a professional team; and carrying out roles effectively, knowing when to seek help and advice from colleagues.
- Reflecting upon and seeking to improve personal practice.
- Working within academy's policies and procedures and being aware of legislation relevant to personal role and responsibility in the academy.
- Recognising equal opportunities issues as they arise in the academy and responding effectively, following academy policies and procedures.
- Building and maintaining successful relationships with students, parents/carers and staff.

The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the academy.

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Trust records and information.

The post holder must carry out their duties with full regard to the Academy's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Trust Policies.

The post holder must comply with the Trust Health and Safety rules and regulations and with Health and Safety legislation.

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