



South Tyneside Council

REGENERATION AND ENVIRONMENT

JOB DESCRIPTION

POST TITLE:	Tree Officer
GRADE:	Band 7
RESPONSIBLE TO:	Green Space Team Leader/Strategic Asset Manager
RESPONSIBLE FOR:	Arboricultural advice, works and specialist services

Overall Objectives of the Post:

To provide professional arboricultural advice and specialist services to the Planning Service and other Council departments as required, and to assist the Council in meeting its corporate objectives and statutory obligations in relation to trees.

Key Tasks of the Post:

- You will be responsible for providing specialist arboriculture advice. You will:***
 - Provide advice on planning matters including planning policies, procedures and planning applications.
 - Provide advice to other Council Services and associated organisations under Service Level Agreements, as required.
 - Provide advice on the protection of trees including:
 - Advising on TPO applications and Conservation Area Notices;
 - Monitoring works associated with TPO application and Conservation Area Notices;
 - Advising on enforcement action in relation to TPO and Conservation Area Notification Conventions.
 - Provide advice on matters relating to legislation on hedges including High Hedges and Hedgerow Regulations.
 - Advise members of the public on tree enquiries relating to private land explaining the legal consequence of Common Law and Statute Law judgements.
- You will be responsible for assisting in the development and implementation of the Council's Green Infrastructure Strategy. You will:***
 - Develop or assist in the development of new initiatives relating to trees.
- You will be required to represent the Council at formal meetings with a wide variety of stakeholders. You will:***
 - Liaise with other County Council Services and relevant outside bodies on matters relating to arboriculture and the wider work of the Landscape and Arboricultural Section.

- Assist in liaison with the Forestry Commission on matters relating to grants, felling licences and other matters.
- Represent the section, team, service or department in meetings, including cabinet and committee meetings.
- Represent the Council as a professional witness in Court and at public inquiries.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: NG/KDS

Date: 17/06/20