



## PERSON SPECIFICATION

### Environmental Health Service

### Environmental Health Officer

	Essential	Desirable	How this will be measured
<b>Qualifications required</b>	<p>Degree in Environmental Health or a Diploma in Environmental Health issued by the Environmental Health Officers Education Board.</p> <p>EHRB registration</p>	<p>Postgraduate study in a relevant subject such as food, health and safety, housing acoustics or pollution control.</p> <p>Evidence of Continuing Professional</p> <p>Development in relation to CIEH membership, such as Chartered Status.</p>	Application
<b>Skills / competencies required</b>	<p>Competent in the enforcement of the functions of the Residential Team or Commercial Team.</p> <p>Good oral and written communication skills and abilities.</p> <p>Ability to manage time effectively.</p> <p>Ability to work with team members to achieve results.</p> <p>Ability to identify</p>		Interview / Application

	<p>problems, analyse information and use judgement to reach informed decisions.</p> <p>Ability to understand and meet the needs of customers.</p>		
<b>Knowledge required</b>	<p>In depth knowledge of relevant legislation, codes of practice and guidance associated with functions of the Residential or Commercial Team.</p> <p>Knowledge of legal procedures and processes including PACE.</p> <p>Knowledge of local authority practices and procedures.</p>	An understanding of quality management systems and standard operating procedures.	Interview / Application
<b>Experience required</b>	<p>Experience in an enforcement role relevant to the functions of the Residential or Commercial team.</p> <p>Experience of carrying out legal investigations, compiling legal cases and giving evidence in court.</p> <p>Experience of implementing enforcement policies and procedures.</p> <p>Experience of recording, collating and reporting information for various audiences.</p> <p>Experience in use of specialist environmental</p>	<p>Experience in use of specialist environmental health software.</p> <p>Experience in the use of G.I.S.</p>	Interview / Application

	health software.		
<b>Personal qualities</b>	<p>Flexibility and adaptability to meet conflicting priorities and pressures.</p> <p>Well-developed interpersonal skills.</p> <p>Ability to work under own initiative with little supervision.</p> <p>Ability to manage own workload.</p>	An objective and rational approach to decision making and problem solving.	Interview / Application
<b>Other requirements</b>	<p>Comply with the Council's Equalities and Diversity Policy</p> <p>A current driving licence and ability to drive.</p> <p>Flexibility to work across all locations in the Hambleton District and work out of hours from time to time.</p>		Interview / Application

