

Amble First School

Edwin Street, Amble, Northumberland NE650EF Tel: 01665 710388

Headteacher: Helen Bruce Deputy Headteacher: Dawn Hunter

www.amblefirst.northumberland.sch.uk/website

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JOB DESCRIPTION

Job Title: Class Teacher- Nursery (Mon, Wed, Thurs, Fri mornings only. Tuesday - all day plus staff training after school)

Salary: MPS

Dates: Maternity cover from 1st September 2020

Responsible to: Early Years Lead, Deputy Head Teacher, Headteacher

Overall Objectives of the Post:

- To carry out the duties of a classroom teacher as set out in the School Teacher's Pay and Conditions Document and in line with the expectations of the school.
- To take responsibility for the learning and progress of a class of children, ensuring that the children make the best possible progress.
- To plan, prepare and teach the curriculum.
- To support the ethos, values and aims of the school.
- To work effectively as part of a team and to contribute positively to working relationships within the school.
- To have high expectations of themselves and pupils and to act as a role model to pupils.

Role Description

You will be the lead practitioner in a busy morning Nursery. Every Tuesday afternoon you will carry out PPA duties and join an EYFS team meeting straight after school. This gives you the opportunity to work with the Early Years team lead (our Reception teacher) and the rest of the EYFS staff.

Summary of Key Duties and Responsibilities

1. Teaching & Curriculum

- Planning and teaching engaging lessons which enable children to make good progress.
- Assessing, recording and reporting on the development, progress and attainment of pupils.
- Planning an engaging & differentiated Curriculum, reflecting the school's policies.
- Provide a high-quality classroom learning environment.
- Promoting the well-being of pupils.
- To supervise the work of a Teaching Assistant, and to work effectively with all support staff.
- Communicating & consulting with parents, and with outside agencies, in line with the usual policies and procedures of the school.
- Working with colleagues on the preparation and development of policies, plans and procedures related to teaching, learning, assessment etc.
- In collaboration with the SENDCO, ensure appropriate provision for children with specific needs.
- To ensure Nursery is working in line with good-outstanding expectations in the current Ofsted framework.

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2. Assessment

- To assess pupils (formatively/summatively) in line with the school's usual procedures.
- To maintain records of pupil progress, including assessment data, in line with school procedures.
- Providing or contributing to oral and written assessments & reports relating to individual pupils and groups of pupils.

3. Appraisal

- Participating in arrangements for the appraisal of your performance – this is a positive and supportive process which recognises a teacher's achievements, and which also identifies possible Professional Development.

4. Professional Reflection and ongoing Professional Development

- Reviewing & professionally reflecting upon your teaching, including the impact of your teaching and of the curriculum upon pupil learning.
- Reflecting upon your own professional development, and keeping up to date with developments in pedagogy and curriculum.
- Participating in arrangements for your further training and professional development, linked to the priorities identified in the School Improvement Plan.
- In the case of NQTs, participating in a relevant and appropriate induction programme, and making effective use of the additional 10% non-contact time.

5. Relationships with Parents/Carers, Curriculum Enrichment, School Vision

- Liaise effectively with pupils' parents/carers through informative oral and written reports on pupils' progress and achievements, discussing appropriate targets and encouraging them to support their children's learning, behaviour and progress.
- To play a full part in the life of the school, actively supporting the vision of the school.

6. Pupil Behaviour, Safeguarding, Health and Safety

- Establishing high standards of pupil behaviour and good relationships with & between pupils
- Maintaining all of the school's expectations and procedures with regard to Safeguarding.
- Taking all appropriate steps to maintain a safe environment, including carrying out risk assessments where appropriate (e.g. for educational visits).

7. Staff Meetings

- Participating in meetings relating to teaching and learning and linked to various aspects of the organisation of the school, including whole staff, key stage and curriculum meetings.

The work of schools changes and develops continuously which in turn requires staff to adapt and adjust. The duties and responsibilities above should not therefore be regarded as immutable but may change in line with national prescription on teachers' terms and conditions of employment and/or any relevant school improvement priorities set from time to time. Any major changes will involve discussion and consultation with you.

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Whilst the main duties and responsibilities of the post are set out above, each individual task to be undertaken has not been identified. Teachers will be expected to comply with any reasonable request from their line manager to undertake work related to teaching and learning that is not specified within this job description and which is commensurate with the level of the post.

We are committed to safeguarding and promoting the welfare of children. The successful candidate will be required to undergo an enhanced DBS check.

H. Bruce

June 2020