Learning Mentor Job Description

* Monitor children academically and on behavioural issues.
* Work closely with the Leadership Team to target students for intervention and support e.g. homework difficulties, attendance and social and emotional issues.
* Support students in the classroom situation when necessary under the guidance of a teacher
* Accompany, monitor and support students who attend courses at other establishments, as appropriate
* Develop a network of supportive relationships with staff, parents, children and the local and wide community
* Report back, as appropriate, to teachers, Leadership Team and parents
* Work with children experiencing difficulties before school and during social times such as playtimes and lunchtimes
* Commit to a programme of continual professional development
* Liaise with outside agencies such as CAMHS, Behaviour and Learning Support and Education Welfare Officer. Regular meetings with school nurse to discuss any issues children may have
* Liaise with Home and Hospital Service, re-collating and distributing work for their children.
* Attend multi agency meetings- including TAFs
* Work with children one to one and in groups
* Play a full part in the life of the school community, to support its distinctive ethos and encourage staff and children to follow this example
* Support the school’s Behaviour Policy, rewarding appropriate behaviour, making the relevant staff aware of inappropriate behaviour and supporting staff to encourage positive behaviour
* Follow school policy regarding care, control and supervision of children
* Attend training and development activities and courses
* Be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
* Attend reviews for LAC and SEN
* Assist COLS in monitoring attendance and punctuality
* Contribute to the successful transfer of children and young people between educational establishments
* Work collaboratively with other schools to ensure best practice.
* Work flexibly as needed to in order to provide children with support at playtimes and lunchtimes
* Undertake any other duties which may reasonably fall within the level of responsibility and the competency of the post as directed by the Headteacher