

**DARLINGTON BOROUGH COUNCIL**  
**ECONOMIC GROWTH AND NEIGHBOURHOOD SERVICES**  
**JOB DESCRIPTION**

<b><u>POST TITLE :</u></b>	Plumber
<b><u>GRADE :</u></b>	Craft 2
<b><u>REPORTING RELATIONSHIP</u></b>	The post holder will report to the General Trades Supervisor.
<b><u>JOB PURPOSE :</u></b>	To carry out installation, maintenance and repair work relevant to the trade.
<b><u>POST NO.</u></b>	POS000661
<b><u>PDR COMPETENCY FRAMEWORK</u></b>	Level 1, Expected Competencies for all employees

**MAIN DUTIES/RESPONSIBILITIES**

1. Carry out a wide range of installation, maintenance and repair work to a high standard as required.
2. Take a proactive approach and raise with the supervisor when repair requests may not provide the best value for money for the client.
3. Interpret drawings and work to specifications.
4. Maintain a clean and tidy Vehicle, tools and plant and working environment.
5. Assist in procuring the appropriate materials so work can be completed.
6. Attend inductions, training and Toolbox Talks when required.
7. Comply with relevant Health & Safety risk assessments appropriate to the work and follow method statements when carrying out the work.
8. Comply with Darlington Borough Council policy and arrangements in respect of use of Council owned/leased vehicles.
9. Prompt reporting of any accidents, incidents or near misses.
10. Ensure that you work in line with all the Council's policies and procedures and ensure that you are aware of your obligations under these.
11. Behave according to the Employees' Code of Conduct and ensure that you are aware of your obligations and responsibilities re: conflicts of interest, gifts, hospitality and other

matters covered by the Code.

12. Carry out your role in line with the Council's Equality agenda.
13. To comply with health and safety policies, organisational statements and procedures, report any incidents/accidents/hazards and take a pro-active approach to health and safety matter in order to protect yourself and others.
14. Any other duties of a similar nature related to this post that may be required from time-to-time.
15. This post is deemed to be a 'Customer Facing' role in line with the definition of the Code of Practice on the English language requirement for public sector workers.
16. Darlington Borough Council and schools within the Borough are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.
17. This post is subject to an Enhanced Disclosure. The successful applicant will be subject to the relevant vetting checks before an offer of appointment is made. Following appointment the employee will be subject to rechecking as required from time-to-time by the Council.
18. To work in conjunction with the department's flexible shift patterns and to participate on the Plumbing repairs call out system as and when required.

Date: January 2020

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**PERSON SPECIFICATION**  
**PLUMBER**  
**POST NO. POS000661**

All appointments are subject to satisfactory references.

Criteria No.	Attribute	Essential (E)	Desirable (D)
	<b>Qualifications &amp; Education</b>		
1	Time served Plumber/Heating Engineer: NVQ level 2 or 3, City and Guilds or equivalent	<b>E</b>	
2	CSCS Registration or be able to meet criteria the criteria for a skilled worker card		<b>D</b>
	<b>Experience &amp; Knowledge</b>		
3	Experience as a Plumber within repairs and maintenance	<b>E</b>	
4	Experience in legionella monitoring and legislation and also risk assessing hot and cold water systems		<b>D</b>
5	Experience in commercial plumbing systems in public buildings and leisure centres		<b>D</b>
	<b>Skills</b>		
6	Ability to communicate effectively both verbally and in writing	<b>E</b>	
7	Ability to comply with Council's Health & Safety Procedures including safe working practices	<b>E</b>	
8	IT Literate – ability to use mobile technology	<b>E</b>	
9	Ability and willingness to multi-task across some aspects of other trade disciplines	<b>E</b>	
10	Ability to use specialist equipment for servicing/calibration purposes		<b>D</b>
	<b>Personal Attributes</b>		
11	Ability to work on own initiative and make decisions but also work effectively as part of a team	<b>E</b>	
12	Ability to undertake the physical aspects of the role	<b>E</b>	
13	Self-motivated to provide the highest level of service	<b>E</b>	
	<b>Special Requirements</b>		
14	Reliable, with a flexible approach to working arrangements	<b>E</b>	
15	The successful candidate must wear the uniform provided	<b>E</b>	

<b>16</b>	The successful candidate must hold a current clean valid driving licence to enable them to undertake the driving duties the post requires	<b>E</b>	
<b>17</b>	To participate in an on-call rota as required	<b>E</b>	
<b>18</b>	Willingness to undertake relevant training	<b>E</b>	
<b>19</b>	The ability to communicate at ease with customers and provide advice in accurate spoken English.	<b>E</b>	