**Catchgate Community Primary School**

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| **Criteria** | **Essential** | **Desirable** | **Method of Assessment** |
| **APPLICATION** | * Fully supported references one of which must be from your current or most recent employer * Well-presented application form |  | Application Form |
| **QUALIFICATIONS** | * Willingness to participate in CPD | * First Aid qualification * Evidence of recent and relevant training child Protection/Safeguarding training | Application Form |
| **EXPERIENCE &**  **KNOWLEDGE** | * Ability to communicate with children. * Awareness of school issues such as safeguarding and confidentiality. | * Experience of working in a school setting in a paid or voluntary context. * Awareness of the needs children with special educational needs | Application Form  References |
| **SKILLS & APTITUDE** | * Ability to relate well with both pupils and adults * Ability to work effectively as an individual and * part of a team * Ability to use initiative when required * Willingness to work co-operatively with a wide * range of professionals * Good communication skills - both written and verbal |  | Application Form  Interview  References |
| **PERSONAL ATTRIBUTES** | * To enjoy working with children. * To be reliable. * To be highly motivated and enthusiastic * To be an approachable, friendly, trustworthy team player with a very positive attitude * To have the willingness and ability to bring out the best in every child in our school * To be professional at all times. * To support the Christian Ethos of our school. |  | Application Form  Interview  References |

**Lunchtime Supervisory Assistant**