



# MIDDLESTONE MOOR PRIMARY SCHOOL LUNCHTIME SUPERVISOR PERSON SPECIFICATION

Attributes	Essential	Desirable	How identified
<b>References</b>	Fully supported in reference		Reference
<b>Education</b>	Basic literacy and numeracy skills	First Aid Certificate Food Hygiene certificate Willing to take further training with a particular emphasis on a Child Protection certificate	Letter of application Interview Reference
<b>Experiences</b>	Knowledge of the duties and role of the Lunchtime Supervisor Previous experience of working with children aged 4-11 years	Experience of working in a school environment either in a paid or voluntary capacity	Letter of application Interview Reference
<b>Skills</b>	Able to plan engaging and exciting activities for children Good communication To be able to work under pressure Good sense of humour and respect of colleagues Good relationships with lunchtime colleagues and school staff To be able to work as part of a team Ability to work within the school's policies and guidelines Recognition of the needs of SEN children and the ability to promote good playtime behaviour.	Basic understanding of child development and learning An understanding of children with special needs Good behaviour management strategies	Letter of application Interview Reference
<b>Personal Qualities</b>	Patient and caring towards all pupils Self-motivated, reliable and hard working Flexible approach to work Awareness of confidentiality, working with integrity Good timekeeping Enthusiastic, Courteous and polite Patience and emotional resilience in working with challenging behaviours Sensitive to the needs of all children Calm and positive approach Commitment to delivering a high quality service and to continuous improvement		Letter of application Interview Reference
<b>Disclosure of Criminal Record</b>	Enhanced DBS check confirming suitability to work with children (school will seek the DBS check) Disqualification by association form required to be completed.		Disclosure and Barring Service check

