

**Job Description**

**Job Title: Sessional worker - Prevention and Innovation Services**

**Salary Grade: Grade 3**

**SCP: 7 - 11**

**Job Family:**

**Job Profile:**

**Directorate: Early Help**

**Work Environment: Agile, office and outreach**

**Reports to: Prevention and Innovation Team Managers**

**Number of Reports: 0**

This position requires an Enhanced Disclosure and Barring Service (DBS) Check.

**Purpose:**

To work directly with children and young people in community settings to involve children and young people in service design, delivery and evaluation of services.

To improve outcomes for vulnerable children, young people and their families specifically in relation to the Company’s Key Performance Indicators and Troubled Families targets.

**Key Responsibilities:**

To work directly with children, young people and families in community settings to provide support and interventions.

 **Outreach Support**

* Supervise individuals or groups of young people
* Support young people to attend appointments
* Complete paperwork including risk assessments for activities in the community
* Complete paperwork and recording of engagement activities with children and young people
* Work with colleagues in Early Help, Children’s Social Care and Education Services to offer appropriate support to improve outcomes
* To act as an advocate for the Child’s Voice
* To champion and support the embedding of Mind of My Own across the City
* Deliver health interventions, such as smoking cessation and C Card, where appropriate.
* Provide and implement appropriate induction for families into health, family support, social care and education opportunities; sign-post families to support available through the universal services.
* Support prevention and innovations service to deliver it’s aims and objectives.
* To champion diversity and equality

**Safeguarding and Child Protection**

* Follow Child Protection Procedures and liaise with the team around the child
* Develop professional, honest relationships with children, young people and families

**Training**

* Be a source of advice to colleagues and partners about the role of participation and engagement, their roles and responsibilities and support them to ensure the child’s voice is at the centre of everything they do

**Statutory requirements:**

In line with the Together for Children’s Statutory Requirements, all employees should:

Comply with the principles and requirements of the General Data Protection Regulation (GDPR) in relation to the management of Together for Children Sunderland’s records and information, and respect the privacy of personal information held by Together for Children Sunderland.

Comply with the principles and requirements of the Freedom in Information Act 2000;

Comply with the Together for Children Sunderland’s information security standards, and requirements for the management and handling of information;

Undertake the duties of the post in accordance with the Company’s Equal Opportunities Policy, Health and Safety Policy and legislative requirements and all other Company policies.

**Author**: Jane Wheeler

**Date**: 27th August 2020



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| **Essential Requirements**  |
| **Qualifications:*** Level 3 or higher qualification in an appropriate discipline.
* Level 2 English (Grade C GCSE or equivalent)
* Level 2 mathematics (Grade C GCSE or equivalent)
 | Application Form/Interview |
| **Experience of:*** Working with children, young people and their families
* Working in a challenging and pressured environment
* Working with a diverse range of people in an empowering and person-centred manner
* Working with a high degree of autonomy;
* The ability to manage expectations of different groups, including potentially conflicting demands and challenge to TfC and partner decisions around strategic objectives
 | Application Form / Interview |
| **Knowledge and understanding of:**:* The problems faced by children, young people and their families nationally, regionally and locally
* The legal framework pertaining to safeguarding and child protection
* Engagement methodologies, and equality and human rights legislation and policy, particularly around rights and inclusion
 | Application Form / Interview |
| **Ability to:*** Work within regulations and agreements pertaining to confidentiality, information-sharing, GDPR, safeguarding
* Engage in meaningful professional relationships with children, young people and their families
* Communicate effectively with a range of audiences and in a variety of formats (verbal and written)
* Work flexibly and on own initiative
* Make decisions and problem-solve
* Recognise and respond appropriately to risk
* Respond professionally to high levels of challenge
* Offer support and guidance to team members when required
 | Application Form / Interview |

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