

**Ox Close Primary School**

**Person Specification: Teaching Assistant Level 3**

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|  | **Essential** | **Desirable** | **Evidence** |
| **Application and Qualifications** | * A well-written application form. * A Teaching Assistant qualification at NVQ Level 3 relevant to the Key Stage or its equivalent OR relevant qualifications at NVQ Level 3 in Early Years or Child Care/Foundation. * 5 GCSEs including Maths and English. | * A valid First Aid Certificate * Level 1 Child Protection training | Application  Certificates |
| **Experience** | * Experience of working in a primary school environment. * Experience of planning and evaluating learning activities. * Experience of planning and facilitating programmes of learning for individuals. * Experience of working with SEND children. | * Experience of working with children with ASD. * Experience of working with children with Speech and Language difficulties. * Experience of carrying out recommendations from outside agencies. * Experience of using PECS. | Application  Interview  References |
| **Skills, Knowledge &**  **Understanding** | * Ability to relate well with children and adults. * Ability to work independently with individual children, small groups of children. * Ability to use initiative when required. * Ability to work as a member of a team. * A willingness to work co-operatively with a wide range of professionals. * Good communication skills – written and verbal. * Use ICT effectively to support teaching and learning. * Ability to work within the school’s policies and guidelines. * Working knowledge of National Curriculum expectations for EYFS, KS1 and KS2. | * Knowledge of children with SEND and medical conditions. * Knowledge of the variety of sensory activities that may be needed to be carried out. | Application  Interview  References |
| **Personal Attributes** | * Sensitive to the needs of children and their parents/carers. * Ability to work as part of a team. * Positive, calm approach. * Committed to professional development. * Passionate about helping children succeed. * To be prepared to take a full and active role in the life of the school. * Flexible. |  | Interview  References |