

Job Description

Post Title: Outreach Officer A4558

Evaluation: 479 points

Grade: N6

Responsible to: Team Manager

Responsible for: N/A

Job Purpose: To be part of a team of staff offering support to avoid the need for care, support existing placements and support plans for reunification.

Main Duties: The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

1. To provide edge of care services for families in crisis either in their home or other setting e.g. schools, as required.
2. To provide support to avoid placements breaking down as required.
3. Provide support for bespoke arrangements for children and young people that support existing care plans.
4. To work with social workers and contribute to assessments of service users, delivering interventions and programmes in support of the overall plan for the child.
5. To involve children young people and families at all times, ensuring the constant promotion of the individual's right to dignity, respect and choice within a safe and caring professional environment.
6. To work as appropriate, engaging (and building trust) with the child or young person's family as part of the edge of care provision/development/care plan. Discuss and share with a child or young person's family any relevant information or developments, providing support to help families meet the requirements of the plan.
7. To work as a member of a care team and to share with other members of the team relevant information about children young people and their families and progress towards set goals. To share relevant information in a timely way with relevant members of the care team/external agencies as required.
8. To record plans for and impacts of interventions and other programmes and activities accurately and timeously on Care First, to the required standard, to support planning for the child or young person and be available as evidence in Court Proceedings.
9. In the process of monitoring the development programme/care plan of service users and the completion of records/reports about children and young people, the post holder may be required to attend case conferences, reviews, attend family court and any other relevant meetings.
10. To work with social workers, and team managers to plan for a child or family to be support by the service ensuring that clear objectives, goals, resources and timescales for review are established.
11. To maintain good standards of supervision of children and young people, including the establishment of daily routines with the aim of preventing unruly behaviour to ensure their general safety, welfare and progress towards goals. To support

service users establish healthy boundaries and positive behaviours to aspire towards positive outcomes.

12. To act as appropriate adults to safeguard the interests of children and young persons detained or questioned by police officer as required when on rota.
13. Agree a resource budget with social workers / team managers and ensure that any budget or other resources are used within the financial procedures laid down by the Council, are auditable and achieve best value for money.
14. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.