

Newcastle City Council

Job Description



Post Title: Local Services – Environmental Operative A4221

Evaluation: 411 Points **Grade:** N4

Responsible to: Operations Manager / Street Manager

Responsible for: N/A

Job Purpose: To work flexibly as part of the Local Services frontline delivery team, to champion clean, green and safe neighbourhoods. To undertake a range of duties across Local Services.

Main Duties: The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- 1 To clean, sweep, remove graffiti and litter pick highways, open spaces and pedestrian areas including hazardous waste, to the required specification using relevant mechanical or/and manual equipment and chemicals to promote clean, green and safe neighbourhoods
- 2 To drive and operate equipment in a safe manner in line with service delivery requirements and relevant legislation and training.
- 3 To undertake routine vehicle, plant and equipment checks including daily and weekly maintenance, and undertake minor repairs as required (e.g. changing brushes and lightbulbs), completing any required associated paperwork.
- 4 To ensure safe procedures are followed when carrying out manoeuvres in line with the driver handbook and relevant legislation.
- 5 To carry out duties in line with the relevant Risk Assessments and support management in any review of these assessments.
- 6 To safely and effectively operate in-cab and other technologies logging operational data as required to deliver efficient waste and street services and to report on quality targets.
- 7 To undertake the removal, minor repair and installation of litter bins utilising relevant tools and equipment.
- 8 To respond to all enquires in a professional and courteous manner, directing requests as appropriate, including work requests from external agencies.
- 9 To assist with quality assurance checks regarding required standards of work.
- 10 To undertake loading, transporting and disposing of domestic, recyclable, commercial and garden materials as appropriate, for e.g. fly tipping and missed bins, including the use of side lift vehicles.

- 11 To undertake manual gritting and replenish grit bins in line with the city's winter maintenance snow and ice plan.
- 12 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.
- 13 To assist in maintaining a healthy, safe and secure environment and to act in accordance with the Council's policies and procedures.