

# **Person Specification**

## **Environmental Operative**

#### Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### **Essential**

- Good communication and listening skills
- Good observation skills with attention to detail
- Evidence of delivering high standards of service
- Ability to deal with the public and council officers in a friendly and courteous manner, with evidence of effectively advising members of the public
- Working knowledge of Health & Safety and applying it in the workplace
- Flexible approach to working hours, work location, carrying out a variety of duties in response to service demands
- Knowledge of and commitment to local services work and current environmental issues
- Ability to prioritise workload and work unsupervised
- Current full driving licence
- Working knowledge of IT systems and devices

#### **Desirable**

Experience of local services work

### Part B

The following criteria will be further explored at the interview stage:

- All items listed under 'Essential'
- Commitment to equalities and diversity