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**Why Nexus?**

Nexus and its subsidiary Metro Services are a vital part of everyday life for people living and working within Tyne and Wear. There 36 million Metro passenger journeys each year and another 30 million passengers walking through our bus stations and interchanges annually. We make sure our customers are at the heart of everything we do and we employ nearly 1,100 employees to ensure they all have a great experience, no matter where their final destination.

**The role – Health and Safety Officer**

The successful candidate will work closely with all of Nexus’ departments to provide advice and guidance on health, safety, quality and compliance matters. You will be able to carry out audits and inspections, producing reports with the appropriate recommendations, and have the ability to support managers to meet legal compliance and implementation of industry best practice.

**The person**

The successful candidate will responsible for providing professional advice and information on all aspects of health, safety and compliance matters and address queries raised across the Nexus business.

Working in the HSQE team at Nexus House you will be a team player, contributing to the success of the department by liaising with internal departments and contractors and assisting in the reporting and investigation of accidents and incidents, and producing management reports. You will have a flexible approach to working hours, and be prepared to participate in the section’s out-of-hours “On Call” arrangements.

As a minimum, you will hold a minimum of a NEBOSH Health and Safety Certificate and it is desirable that you can demonstrate previous experience of working within Rail, or another high-risk or heavily regulated industry. You will have excellent organisational and communication skills, giving you the ability to engage with both internal and external stakeholders to ensure we meet the required Nexus and legislative standards. It is essential that you have an applied knowledge of UK health, safety and environmental legislation, and you have well-developed IT skills.

* be employed within the Council or a local business we work with
* earn a wage not less than the minimum wage for an apprentice / my age
* follow a structured training programme
* receive both on and off the job training
* develop their skills to ensure they can do the job well

As an apprentice, you’ll undertake your programme during your normal work time. Your employer will be expected to release you to study at least one day a week in our training centre as part of your paid time at work.

Although the programme can be demanding, it is also extremely rewarding and career progression for apprentices is excellent. Over 90% of our  apprentices move into a higher apprenticeship or full employment on completion. **How to apply**

Download an information pack from nexus.org.uk or email recruitment@nexus.org.uk

**The Selection Process**

Candidates will be required to complete an application form demonstrating how they meet the requirements of the role.

Closing date for application is 04 December 2020 – please return completed application forms to recruitment@nexus.org.uk

As part of the selection process, we may ask you to complete relevant and appropriate assessments. If offered a position with Nexus, we will provide a conditional offer subject to passing a satisfactory medical assessment by a Nexus specified Medical Officer, satisfactory references and evidence of relevant qualifications.

**What can Nexus offer you?**

* A competitive salary for the position, ranging between £25,685 and £38,532 per annum (plus standby allowance of £2725 pa)
* 27 days annual leave, plus bank holidays
* 36 hours per week and the opportunity to work on a flexi basis, within the demands of business need.
* A suite of work life balance policies and access to other salary sacrifice options
* You will be automatically enrolled into the Local Government Pension Scheme (L.G.P.S.) Contributions are 6.5 – 6.8% of Gross Pay. Employer’s contribution is currently 17.2%.
* Free travel within Tyne and Wear on Metro, Buses and the South Shields Ferry.
* Access to an Employee Assistance Programme and a healthcare scheme for you and your family.

**Other information**

Nexus work within a suite of policies, which will be available to you when successful in a position.

Our Drug & Alcohol Policy

****Nexus aims to provide a safe and secure service for its passengers and a safe and secure environment for employees and others who may be affected, and therefore expects employees to take a responsible approach on the consumption of alcohol and the avoidance of substance misuse. Since alcohol/substance misuse consumed/taken in any quantity adversely affects work performance and can seriously impair performance, all employees must ensure that any alcohol/drug either medically prescribed or otherwise does not interfere with their work duties.

**Come and be part of our story**