# PERSON SPECIFICATION

## Post Title: Project Manager

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| **Qualifications and Experience** | | | |
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| **Criteria** | **Essential** | **Desirable** | **Method of Assessment** |
| **Qualifications and Education** | Educated to degree level or ability to demonstrate equivalent level relevant experience;  Evidence of relevant Continuous Professional Development. | Prince 2 or other project management qualification. | Application |
| **Experience and knowledge** | Experience of delivering complex, multi activity projects and leading multidisciplinary teams including sub-contractors;  Experience of managing and reporting budgets for programmes / projects;  Experience of delivering against fixed deadlines, including planned outputs and outcomes;  Proven experience in the development and management of effective stakeholder partnerships;  Demonstrable experience in the delivery of engineering infrastructure or similar capital projects. | Experience of working within a public funding assurance framework;  Substantial experience of successfully managing complex projects;  Working knowledge of industrial processes and overall energy demand, including awareness of decarbonisation approaches. | Application and Interview |
| **Skills** | High level interpersonal skills, including the ability to negotiate and resolve conflict;  Demonstrable ability to manage multiple / complex projects including sub-contractors;  Analytical skills combined with pragmatic ‘hands on’ approach;  Ability to develop a team-working approach, working across more than one team and organisation;  Demonstrable programme management skills;  Ability to prepare and present well both in writing, verbally and visually;  Ability to work sensitively with a range of key stakeholders;  Ability to influence key players at local, regional and national level;  Long and short-term planning skills and ability to set targets and monitor delivery against plans |  | Application and Interview |
| **Personal Attributes** | Resilient and highly organised with experience of competing deadlines/priorities and multi-tasking;  Commercial acumen;  Highly motivated, enthusiastic and focussed;  Strong team-working ethic;  Effective communication skills;  Excellent relationship management skills. |  | Interview |