



# South Tyneside Council

## CHILDREN, ADULTS AND HEALTH

### PERSON SPECIFICATION

**POST TITLE:** Nursery Assistant (Best Start in Life)

**GRADE:** Band 3

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>	<ul style="list-style-type: none"> <li>NVQ Level 3 in Childcare/ Education or equivalent</li> <li>Level 2 in English (Grade C GCSE or equivalent)</li> <li>Level 2 in Mathematics (Grade C GCSE or equivalent)</li> </ul>		<ul style="list-style-type: none"> <li>Application form</li> <li>Certificates</li> <li>Interview</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>Experience of working with children in a childcare setting in either a voluntary or paid capacity</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with children in a variety of settings</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> <li>Observational assessment test</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>Knowledge of current childcare standards and legislation</li> <li>Knowledge and understanding of child protection and safeguarding</li> <li>High standard of written and verbal communication skills</li> <li>Be computer literate and competent to use a PC or Laptop</li> <li>Knowledge of inspection processes and role in this</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of range of early years learning interventions</li> </ul>	<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> <li>Observational assessment test</li> </ul>
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Committed to team working and to the care, support and guidance of young children</li> <li>Enthusiastic and dynamic</li> <li>Self-motivated</li> <li>Able to work as part of a multi-disciplinary team</li> </ul>		<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> </ul>

	<ul style="list-style-type: none"> <li>• Flexible approach to work</li> <li>• Committed to the principles of equality and diversity</li> <li>• Committed to improving outcomes for children and their families</li> </ul>		
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Willingness to participate in training and development</li> <li>• Enhanced clearance from the Disclosure and Barring Service</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• DBS check</li> </ul>