

Job Description and Person Specification

Job Title:	Gas Service Engineer
Department:	Gentoo Property Services
Section:	Repairs and Maintenance
Grade:	Support and Technical
Responsible for:	N/A
Responsible to:	Gas Supervisor / Repairs and Maintenance Manager (Gas)
Purpose of the post:	To maintain/repair/install gas appliances/equipment and associated ancillary equipment in a Domestic/Commercial and Industrial environment.

Principal Accountabilities

- Liase with supervisors, customers and tradespersons as required.
- Ensure all works are carried out in accordance with relevant Regulations, Codes of Practice and Specifications.
- Ensure work is carried out and left in a safe and proper manner.
- Carry out works to the required technical and quality standards.
- Ensure work is carried out in an efficient/cost effective manner.
- Comply with the Gentoo Group's Gas Safety Policy, Gas Safety Procedure and Customer Care Policy.
- Ensure compliance with, relevant legislation, Gas Safety (Installation and Use) Regulations 1998, and Manufacturers Instructions.
- Take responsibility and be accountable for your actions and behaviour.
- Put people at the heart of everything and value the contribution that they can make.

The list is typical of the level of duties which the post holder is expected to perform or be responsible for. It is not necessarily exhaustive and other duties of a similar type and level may be expected from time to time.

Cultural Values

- Do the right thing.
- Make a difference.
- Work together.
- Keep learning.
- Give all you've got.

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Group Responsibilities

The post holder will act as an ambassador for Gentoo Group.

The post holder must at all times comply with the Equality and Diversity policies and adopt the Group's culture of inclusion, fairness and respect. The post holder will be expected to have an understanding of inclusivity in relation to age, disability, ethnicity, gender, gender reassignment, religion and belief and sexual orientation.

The post holder must at all times comply with the Health and Safety policy and procedures and must draw to their manager's attention any unsafe working practice and conditions.

The post holder will comply with the Information Security policy and must draw to their manager's attention any security breaches.

The Group places great importance on sustainability and environmental management. It is the responsibility of the post holder to ensure that in their day to day activities they embrace sustainability and minimise the Group's impact on the environment by minimising waste and maximise recycling, saving energy, and travelling smarter in accordance with the Environmental Policy and Planet Smart Charter.

Employee Name:	
Employee Signature:	Date:

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This Person Specification lists the essential skills, attributes and experience that are necessary in order to successfully carry out the job. **Please illustrate on your application form how you meet the requirements of the post.**

Skills and Knowledge

- Effective communication and negotiation skills with people at all levels including general public.
- Excellent customer care skills.
- Knowledge and understanding of relevant Health & Safety Regulations.
- Good understanding of gas fitting procedures in a domestic environment.
- Ability to work on own initiative or as part of a team.
- Numerical skills.
- Logical approach to fault finding and problem solving.
- Familiar with current regulations and codes of practice.
- Familiar with Renewable Technology

Attributes

- Able to work independently as well as part of a wider team.

Experience

- Experience in Gas/Heating/Plumbing, Appliances/Installations in a Domestic environment.

Qualifications and Training

- Served a recognised craft apprenticeship in Gas Fitting/Heating or Plumbing.
Or
City & Guilds Advanced Craft certificate in Gas Fitting/Plumbing
or Heating
Or
NVQ level 3
- Possess suitable Acs qualifications – CCN1, CKR1, HTR1, WAT1, CEN1 & DAH1, CPA1 Unvented.
- Hold a recognised qualification in water hygiene.

Other Requirements

In addition, we would expect that the successful candidate will meet the following requirements. You should make reference to them, however we will not shortlist against these criteria:

- Full UK Driving Licence.
- Able to work additional hours as required, including evening and weekend work