

PERSON SPECIFICATION
Post Title: Housing Retrofit Project Manager

Qualifications and Experience			
Criteria	Essential	Desirable	Method of Assessment
Qualifications and Education	Educated to Degree level in a relevant discipline or an equivalent level of demonstrable direct work-related experience.		Application
Experience and knowledge	<p>Excellent knowledge of home energy efficiency measures</p> <p>Experience of developing and delivering home energy efficiency programmes at a significant scale</p> <p>Excellent knowledge of procurement methods for home energy efficiency programmes and recommending procurement solutions</p> <p>Experience of writing tender specifications and leading procurement for home energy efficiency programmes</p> <p>Experience of recommending and establishing delivery mechanisms for home energy efficiency programmes</p> <p>Experience of working with a range of local authorities and stakeholders</p>		Application and Interview
Skills	<p>Able to manage a disparate and diverse programme of work</p> <p>Excellent project management skills and attention to detail</p> <p>Able to understand and manage risks</p>		Application and Interview

	<p>Able to work with a range of stakeholders, gaining consensus</p> <p>Ability to work within local authority decision making and assurance processes</p>		
Personal Attributes	<p>Self motivated</p> <p>Confident presenting, interacting, and recommending solutions</p>		Interview