

## **Person Specification Trading Standards Officer**

### **Part A**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### **Essential**

- Statutory Qualification as granted under Section 73 of the Weights and Measures Act 1985.
- Evidence of applying relevant legislation and ability to interpret this to others.
- Evidence of undertaking complex investigations, and contributing to a range of initiatives.
- Demonstrate knowledge of the requirements of the Weights and Measures Act 1985 and related consumer protection legislation in terms of all legislation enforced by Trading Standards services. These include the areas of metrology, product safety, fair trading and animal health and welfare.
- Evidence of negotiation and influencing skills.
- Proven ability to manage competing priorities to tight deadlines.

### **Part B**

The following criteria will be further explored at the interview stage:

- Proven ability to develop good working relationships with a range of professionals and customers.
- Ability to work as part of a team
- Ability to carry out duties with minimum supervision
- Excellent communication skills
- Ability to deal with a varied and diverse workload
- Ability to apply legislation in a logical and reasoned manner
- Commitment to Equalities