**Person Specification**

**Job title: Senior Health & Safety Adviser, OS5.**

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| **Criteria Type** | **Essential Criteria Only** | **Method of Assessment** |
| **Qualifications** | 1. NEBOSH Diploma in Occupational Health and Safety or equivalent e.g. NVQ L5/6 | Application form/certificates |
| **Professional Registration/Membership** | 2. CMIOSH or equivalent | Application form/certificates |
| **Experience** | 3. Experience of positively influencing organisational change, overcoming barriers to demonstrate perceivable improvement in health and safety management.  4. Experience of taking complex risk-based decisions in a strategic health and safety role in a multi-function organisation, with minimal coaching.  5. Development and implementation of health and safety management systems for high risk and or complex work areas  6. Undertaking health and safety audits/ inspections/ investigations  7. Providing advice and guidance on health and safety procedures.  8. Producing original health and safety reports, strategies and procedures  9. Preparing and delivering health and safety training/ presentations to both senior management and blue-collar staff. | Application form/Interview |
| **Skills, Knowledge, Ability (including ability to develop knowledge, skill or experience)** | 10. Thorough and up to date knowledge of Health and Safety, law, regulations and codes of practice.  11. Able to demonstrate an innovative approach to problem solving and dealing with complex health and safety issues.  12. Able to relate well to partner agencies including HSE and Fire Authority.  13. Able to lead on specific complex corporate H&S issues, researching and designing appropriate systems, which fit the organisation and H&S legislative requirements.  14. Able to work as part of a team and on own initiative.  15. Participate in an ad-hoc rota system being contactable/ responding to emergency health and safety incidents out of hours.  16. Provide management support to others working in the section.  17. Ability to use IT and Microsoft Office 365 packages. | Application form/Interview |
| **Work Related Circumstances/Values of the Council** | Commitment to Equal Opportunities  Compliance with health and safety rules, regulations and legislation  Ability to meet the travel requirements of the role | Short Online Assessment |