



MORPETH  
*Stobhillgate*  
FIRST SCHOOL

# Stobhillgate First School EYFS Phase Leader

Recruitment Pack





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# Message from the Headteacher

## Thank you for your interest in finding out more about the role of EYFS Phase Leader at Stobhillgate First School.

We are delighted to be able to add capacity to our Senior Leadership Team by recruiting for this new role for September.

This is an exciting and unique opportunity to work at our friendly and rapidly improving school and to make a marked contribution to help shape its future!

We look forward to receiving your completed application in due course. Please note that visits to the school are welcomed and strongly advised. If you wish to visit please contact the school Business Manager either by phone: 01670 513382 or email [fiona.ewart@stobhillgate.the3rivers.net](mailto:fiona.ewart@stobhillgate.the3rivers.net). All visits will take place after 15:30 to ensure we can fully adhere to Covid19 safety procedures. If you are unable to visit please contact the school to arrange a video call.

In the meantime, please watch our school [video](#), visit our school [website](#) and connect with our school social media ([Twitter](#) & [Facebook](#)) to get a real flavour of life at Stobhillgate!



Glen Whitehead,  
Headteacher

# About Stobhillgate First School

Stobhillgate First School is situated in the beautiful, historic market town of Morpeth. We are a small school with a big heart and are passionate about creating innovative learning experiences for all. The schools defining principles of Excellence, Inspiration, Collaboration and Empathy are at the heart of everything we do. At Stobhillgate First School, we are passionate about developing the whole child and nurturing a love for learning.

A parent recently explained that: 'As a parent at Stobhillgate, I love how much my child loves to come to school every single day. She skips to school and can't wait to be here. It's a Supportive nurturing environment, where children are happy to learn'

The children that attend Stobhillgate come from a wide range of economically diverse backgrounds. Our challenge is to ensure we provide equality of opportunity for all children by ensuring children from low starting points are provided with the best possible support and interventions to enable them to succeed whilst also providing aspirational challenge for pupils who come to school more socially and academically ready.

**Since our Ofsted inspection, in 2019, the school has been on a rapid journey of improvement, this has included:**

- The introduction of the Maths Mastery approach
- Embracing the Talk 4 Writing structure across the school
- The implementation of the Read Write Inc programme
- Developing the reciprocal reading approach throughout the school
- The introduction of a new exciting, well structured broader curriculum.

**Early Years has also undergone significant changes over the last few years, including:**

- The redevelopment of our learning environment, both inside and outside
- The creation of an EYFS Unit

- The development of our EYFS Curriculum, including the use of core books to inspire our wider curriculum, the introduction of helicopter stories and the launch of 'Forest School Fridays'.

The EYFS unit has come a long way in a short period of time and now needs an outstanding practitioner to build on these improvements.

The school has built a new leadership team over the last two years, currently consisting of the Head Teacher, Deputy Head Teacher/ Inclusion Leader and the School Business Manager. The new EYFS Leader will play an integral role in the leadership of both the EYFS unit and contribute to the continued drive of whole school improvement.

The school joined the Morpeth Three Rivers Learning Trust in April 2020 enabling us to work in collaboration with Trust partners to further improve teaching and learning, school systems and governance. This provides an exciting opportunity for the successful candidate to work in collaboration and partnership with a broader range of EYFS practitioners.



# The Three Rivers Learning Trust

The Three Rivers Learning Trust was established in 2011 and consists of a single high school, The King Edward VI High School and three feeder middle schools, Newminster, Dr Thomlinson and Chantry as well as 4 first schools, Abbeyfields, Thropton, Harbottle and Stobhillgate. All of the schools have a long and proud history of providing an excellent education service to their local populations. The Learning Trust is managed by a single Board of Directors to ensure the integration of educational provision for students between 3 and 19. We are seen locally as a centre of educational excellence

and have recently been selected to be the Teaching School Hub for Newcastle, Northumberland & North Tyneside. We recognise the mutual benefits to our Learning Trust through reciprocal staff development opportunities, training events, and the generation of new ways of working through system leadership. Through our teaching, we aim to equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their lives. We believe that appropriate teaching and learning experiences help children to lead happy and rewarding lives.

## The Three Rivers Learning Trust mission

We are a collaborative and caring learning community where all partners are treated equally and with respect. We believe that by sharing and working together we enhance learning and other opportunities. We want to prepare our children and young people for life, ensuring that they have the skills, abilities and motivation to succeed.

## Our vision

To provide engaging and enriching opportunities for all our **students** to become **accomplished**.

To empower all our **people** to become **fulfilled** in their work.

To provide education services which **delight** our **parents and carers**.

To share **excellence** and become more **operationally** efficient.

## Our values

**Integrity** - We do the right thing and do things right

**Inclusion** - We deliver comprehensive education which is accessible for all

**Innovation** - We continually strive to find ways to learn and improve

# Job Advert

**Job title:** EYFS Phase Leader

**Responsible to:** Head Teacher

**Pay scale:** MPS - UPS plus TLR 2.1

**Terms:** Full-Time permanent position

The school has an exciting opportunity that would appeal to a highly skilled Early Years Teacher who is either already an EYFS Leader or working within a high-quality EYFS setting and ready to move on with their career development.

Our school can offer you:

- Opportunity for you to shape the future of EYFS at Stobhillgate and make a real difference to the lives of our children.
- Further opportunities for career development and access to high quality CPD.
- A welcoming and supportive environment with a talented and dedicated staff team.

The successful candidate will need to have:

- A passion for teaching!
- Fantastic resilience with a real 'can-do attitude'
- A willingness to go over and above the call of duty
- Evidence of continuing and recent professional development relevant to the post
- Proven ability to make a positive impact in leading a subject or area beyond their own class and successfully developing staff through leading professional development
- Proven record of raising standards for all pupils, including underachieving pupils
- Experience of promoting positive behaviour conducive to learning focused on raising standards.
- Experience in promoting highly effective communications within and between teams and other stakeholders in the school community
- A great sense of humour.

**Closing date:** Monday 19th April 2021

**Interview date:** Monday 10th May 2021

**Start date:** September 2021





# Job Description

**Post:** EYFS Phase Leader

**Pay scale:** MPS - UPS plus TLR 2.1

**Responsible to:** Head Teacher

Main Objectives:

1. To provide the vision, direction and leadership of the EYFS, with overall responsibility for the teaching, learning and pastoral care of all pupils in Nursery and Reception.
2. To be responsible and accountable for securing the highest standards of pupil achievement across the Early Years, through effective monitoring, evaluation and review of learning progress and teaching outcomes: creating plans and setting targets for improvement.
3. To improve outcomes for all learners..
4. Take responsibility for promoting and safeguarding the welfare of children within the school.
5. To effectively manage all day-to-day operational functions of the EYFS unit including staffing levels, health and safety, SEND provision and safeguarding.
6. To be an effective role model for staff in all aspects, including teamwork, positive relationships with children and parents, and modelling outstanding teaching and learning to ensure high-quality outcomes.
7. To provide line management and supervision to staff as appropriate, supporting them to carry out their professional responsibilities and monitor the performance and training of all staff.
8. To contribute to whole school improvement as an active member of the school's Senior Leadership Team, taking responsibility for aspects beyond the Early Years including the leadership of a substantive subject.

Main Duties and Responsibilities:

1. Ensure the successful development and implementation of high quality, developmentally appropriate, inclusive, learning environments in the EYFS which promote learning through play and offer children learning experiences that meet their diverse and additional needs.
2. To ensure an appropriate, welcoming and stimulating environment for the delivery of EYFS education.
3. In conjunction with SLT ensure that the implementation of effective planning, observation and assessment allows for precise tracking of

children's progress and identification of priorities including for disadvantaged and SEND children.

4. In conjunction with SLT have responsibility for safeguarding.
5. To analyse key sources of data, including the early year's foundation stage profile, in order to strengthen practice and redirect resources against the identification of key priorities.
6. To produce a range of reports for a range of audiences.
7. Have sound knowledge and understanding of the educational, developmental, health and social needs of children under five and of the requirements and guidance relating to the EYFS statutory framework.
8. Keep abreast of issues concerning wider legislative policy context for early education, academic literature, research and debate, including the EYFS Reforms (September 2021).
9. Lead on developing and maintaining developmentally appropriate positive behaviour strategies for children that support their diverse needs.
10. Lead and support staff in developing and maintaining a partnership with parents that value parents' contributions and includes them in their child's education. This includes ensuring there is support for the home learning environment and continuity for the child and parents at points of transition into, within and out of the setting.
11. Where appropriate hold meetings with parents and carers to address a range of issues that may present themselves.
12. With SLT, develop and maintain positive working relationships with multi-agency partners and local organisations including EY settings and other schools in the area to facilitate an integrated approach to services for all families and children.
13. With SLT, draw up and monitor a relevant development plan / SEF and take a lead on developing and managing specific areas for development.
14. Where appropriate, lead in-service training and advise on individual CPD opportunities for other members of staff.
15. Ensure the Early Years meets the criteria for a successful Ofsted inspection.

## Job Description

16. Uphold and demonstrate in practice the principles of inclusion and equal opportunities in all aspects of the role.
17. Undertake regular Child Protection training.
18. Undertake other minor and/or non-recurring duties appropriate to this post as directed by the Headteacher.

### Additional

The post holder is expected:

- To use and assist others in the use of information technology systems to carry out duties in the most efficient and effective manner.
- To achieve agreed service outcomes and outputs, and personal appraisal targets, as agreed by the line manager.
- To undertake training and constructively take part in meetings, supervision, seminars and other events designed to improve communication and

assist with the effective development of the post and post holder.

- To provide appropriate cover in rooms for PPA, non-contact and staff absences as appropriate.
- To carry out duties and responsibilities in accordance with the Trusts Health and Safety Policy and relevant Health and Safety legislation.
- To at all times to carry out responsibilities/duties within the school's inclusion and equalities policies.

### Confidentiality

The nature of the job requires a high degree of initiative, confidentiality, tact and discretion when giving or receiving information, which could be confidential.

This JD will be reviewed annually with the Headteacher and post-holder.



# Person Specification

## Essential Requirements

### Education and experience:

- Qualified teacher status.
- Successful experience of teaching in early years.
- Experience of management of staff.
- Experience of school leadership.

### Knowledge, skills and ability:

- Excellent knowledge of child development, early childhood education, current early years policy and issues including the importance of early intervention and integrated working.
- An understanding of the issues involved in promoting social inclusion and the factors that have the greatest influence on the lives of young children including, the importance of building strong working relationships with families.
- Excellent knowledge and understanding of the educational, developmental and health needs of children under 5 including those with SEND and how to implement the statutory learning, assessment, welfare and safeguarding.

### Requirements of the Early Years:

- Ability to foster equality and promote the richness of diversity through the curriculum, in relationship with parents, and in the supervision, support and leadership of staff.
- Ability to be reflective and evaluate provision through insightful analysis of qualitative and quantitative data and initiate appropriate changes.
- Knowledge and understanding of, the importance of mainstream educational inclusion for children with special educational needs.
- Ability to lead, manage and motivate staff in the development of quality education and care.
- Commitment to maintaining and developing the ethos of the EYFS provision as a partnership of children, staff, Governors and stakeholders, parents/carers and the community.
- Highly effective communication, interpersonal and emotional intelligence skills which support, facilitate trust and build positive relationships with staff, parents, children and partners.
- Understanding of the importance of appropriate information sharing and confidentiality in supporting children's and families' well-being.
- Financial and budget management skills.

### Commitment to Equal Opportunities:

- Demonstrate a commitment to and carry out duties with regard to equal opportunities..

### Special Requirements of the post:

- This role will require you to obtain an Enhanced satisfactory clearance from the Disclosure and Barring Service.



**Contact us**

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