



## **Job Description for Additional Resource Provision Teacher**

<b>Name of Teacher: XXXXXX</b>	<b>Starting Date: September 2021 or earlier if possible</b>
<b>Title of Post: ARP Teacher</b>	<b>Status of Post: 1 fixed term post (1.0 FTE) until 1<sup>st</sup> September 2022</b>
<b>Salary Grade: MPS and possible SEN allowance</b>	<b>Review Date: Summer 2022</b>
<b>Person to whom teacher is responsible: Deputy Headteacher and Inclusion Manager</b>	

This job description forms the basic structure of the school's job descriptions for class teachers. It should be read with those additional sections which are applicable. It may be amended at any time, following consultation between the Head teacher and member of staff and will be reviewed annually. Priorities for the year will be negotiated and highlighted as part of the performance management review.

**CLASS TEACHER** (Main scale 1 – 6) with possible SEND award

This job description should be read in conjunction with Part 12 of the STPCD (and annex 1 to the STPCD for post-threshold standards) as well as the QTS professional standards.

### **Job Purpose and Duties:**

- To lead the teaching of the children within 'The Lighthouse'
- To play a key role in the development of the new ARP in school, working closely with the Inclusion Manager and supporting staff
- Prepare lessons and resources
- Mark and assess work in accordance with school policies
- Develop and adapt conventional teaching methods to meet the individual needs of pupils
- Use special equipment and facilities, such as audio-visual materials and computers to stimulate interest in learning
- Use specialist skills, such as Makaton to support non-verbal learners
- Collaborate with teachers throughout the school to define appropriate activities for the pupils in relation to the curriculum, if and when they are in the mainstream classroom
- Work with the Headteacher, Deputy Head teacher and Governing Body to ensure that the requirements of the Equality Act (2010) are met in terms of reasonable adjustments and access arrangements

- Liaise with other professionals, such as social workers, speech and language therapists, physiotherapists and educational psychologists
- Work closely with parents and guardians
- Organise learning outside the classroom in activities such as community visits, school outings or sporting events
- Assist in disabled pupils' personal care/medical needs
- Carry out administrative tasks, including updating and maintaining records of pupils' progress and updating children's individual learning plans
- Attend statutory annual reviews or other related meetings, such as Looked After Child (LAC) reviews, regarding students with an SEN, which may involve reviewing education, health and care (EHC) plans
- Attend in-service training
- To advise on learning styles and appropriate teaching approaches, behaviour management, classroom strategies, resources and whole school policies

March 2021