



## Job Description for Nursery Teacher

Name of Teacher: XXXXXX	Starting Date: September 2021
Title of Post: Nursery Teacher	Status of Post: Permanent post (0.6 PT)
Salary Grade: MPS and UPS 1	Review Date: N/A
Person to whom teacher is responsible: Head Teacher and Governing Body	

This job description forms the basic structure of the school's job descriptions for class teachers. It should be read with those additional sections which are applicable. It may be amended at any time, following consultation between the Head teacher and member of staff and will be reviewed annually. Priorities for the year will be negotiated and highlighted as part of the performance management review.

### **CLASS TEACHER** (Main scale 1 - UPS3)

This job description should be read in conjunction with Part 12 of the STPCD (and annex 1 to the STPCD for post-threshold standards) as well as the QTS professional standards.

#### Job Purpose:

The Class Teacher will:

- Teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- Maintain the positive ethos and core values of the school, both inside and outside the classroom.
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.
- Have a working knowledge of the national conditions of employment for school teachers as set out in the current copy of the School Teachers' Pay and Conditions Document.
- Meet the national standards for Qualified Teacher Status.

#### Duties:

The Class Teacher will:

- Implement agreed school policies and guidelines.
- Support initiatives decided by the head teacher and staff.

- Plan appropriately to meet the needs of all pupils, through differentiation of tasks.
- Be able to set clear targets, based on prior attainment, for pupils' learning.
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning.
- Report to parents on the development, progress and attainment of pupils.
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy.
- Take part in and contribute to meetings that relate to teaching/curriculum, planning, assessment, reporting and progress of pupils assigned to him/her; cooperate with and where appropriate, advise the head teacher and other colleagues in the review, development and management \*of a subject in the school.
- Communicate and co-operate with specialists from outside agencies.
- Plan for, organise and direct the work of support staff within the classroom.
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers.

\* Management in this context means acting as a point of contact or a conduit. It does not imply having responsibility, or being accountable for the teaching and learning of the subject across the school.

Head teacher: \_\_\_\_\_(signature) \_\_\_\_\_ (date)

Teacher: \_\_\_\_\_(signature) \_\_\_\_\_ (date)

Amanda Bennett  
Headteacher  
17/03/21