



Job Description – Beverley School

Post Title: Primary Classroom Teacher

Scale and Salary: MPS/UPS plus SEN Allowance (relevant to level of qualification)

Job Purpose:

The Teacher will:

1. Teach allocated classes, and ensure that planning, preparation, recording, assessment and reporting meet the varying learning and social needs of the students and promote high levels of achievement.
2. Maintain the positive ethos and core values of the school, both inside and outside the classroom.
3. Contribute to and participate in the team working ethos of the school.

Duties and Responsibilities:

1. Implement agreed school policies and guidelines.
2. Support initiatives decided by the Head Teacher, Governors and Staff.
3. Plan appropriately to meet the needs of all pupils, through differentiation of tasks.
4. Set clear targets, based on prior attainment, for pupil learning.
5. Provide an appropriate classroom environment, with suitable layout, organisation, and resourcing.
6. Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning.
7. Report to parents on the development, progress and attainment of pupils.
8. Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy.
9. Participate in meetings which relate to the school's management, curriculum, administration or organisation.
10. Communicate and co-operate with specialist from outside agencies.
11. Lead, organise and direct support staff allocated to their classes.
12. Participate in the performance management system for the appraisal of their own performance.

The school supports the professional development of all employees. All staff are expected to seek to maintain and improve the effectiveness of their work through active participation in professional review, development and training processes and activities.

The entire school site is a no-smoking area.