# **PERSON SPECIFICATION: Play Leader ( Nursery) POST REFERENCE:107148**

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**

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| REQUIREMENTS | ESSENTIAL CRITERIAPlease indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)  | DESIRABLE CRITERIAPlease indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training**
* **Specific qualifications (or equivalents)**
 | NVQ Level 2 in Play work/ Early Years (F) or equivalent | Food Hygiene (F)Current First Aid certificate (F) |
| * **Work or other relevant experience**
 | Experience of working with children of 3-4 years in a Playwork/Early Years setting (F,I) | Experience of handling cash (F,I)Experience of administration (F,I) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** |

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| * **Skills, abilities, knowledge and competencies**
 | Ability to plan and organise activities (F,I)Ability to provide safe, creative, stimulating and age appropriate play (F,I)Ability to communicate at all levels (I)Understanding of childcare legislation (F,I) | tieodeoSpecific creative or physical skills (F,I) |
| * + **General competencies**
 | Ability to judge situations well and use common sense (I)Ability to work as part of a dynamic team (F,I)Ability to meet children’s needs (F,I)A commitment to provide equal opportunities (I) | Ability to work on own initiative (F,I) |
|  **ESSENTIAL / DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** |

**On-going Training Requirements**

The post holder will be required to undertake the following mandatory/essential training at the frequency indicated.

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| **Mandatory/Essential Training** | **Frequency** |
| Food HygienePaediatric First AidCorporate E-Induction (e-learning) Employee Protection Register Health & Safety Awareness Manual Handling — if role involves moving large objects

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| Information Governance/Security Awareness  |

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| Safeguarding All (e-learning) Equality and Diversity (e-learning)  |

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| Safeguarding Against Radicalisation – The Prevent Duty (e-learning)  |

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| Specific IT System Training and access *(if applicable to job role)* e.g:  Carefirst Training-Specific to Adult Social Care staff  ICS New Starter-Specific to Children’s Social Care Staff (e-learning)  |

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| LSCB Rough Guides for Practitioners  |

 | *Refresher every 3 years* *Refresher every 3 years* Refresher every 2 years*Refresher every 3 years**Refreshed every 2 years* *Refreshed every 3 years* *Refreshed every 2 years*  |

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.