# **PERSON SPECIFICATION: Play Leader ( Nursery) POST REFERENCE:107148**

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**

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| REQUIREMENTS | ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | NVQ Level 2 in Play work/ Early Years (F) or equivalent | Food Hygiene (F)  Current First Aid certificate (F) |
| * **Work or other relevant experience** | Experience of working with children of 3-4 years in a Playwork/Early Years setting (F,I) | Experience of handling cash (F,I)  Experience of administration (F,I) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** | | |

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| REQUIREMENTS | ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | |
| * **Skills, abilities, knowledge and competencies** | Ability to plan and organise activities (F,I)  Ability to provide safe, creative, stimulating and age appropriate play (F,I)  Ability to communicate at all levels (I)  Understanding of childcare legislation (F,I) | tieodeo  Specific creative or physical skills (F,I) | |
| * + **General competencies** | Ability to judge situations well and use common sense (I)  Ability to work as part of a dynamic team (F,I)  Ability to meet children’s needs (F,I)  A commitment to provide equal opportunities (I) | Ability to work on own initiative (F,I) | |
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**On-going Training Requirements**

The post holder will be required to undertake the following mandatory/essential training at the frequency indicated.

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| **Mandatory/Essential Training** | **Frequency** |
| Food Hygiene  Paediatric First Aid  Corporate E-Induction (e-learning)  Employee Protection Register  Health & Safety Awareness  Manual Handling — if role involves moving large objects   |  | | --- | | Information Governance/Security Awareness |  |  | | --- | | Safeguarding All (e-learning)  Equality and Diversity (e-learning) |  |  | | --- | | Safeguarding Against Radicalisation – The Prevent Duty (e-learning) |  |  | | --- | | Specific IT System Training and access *(if applicable to job role)* e.g:   Carefirst Training-Specific to Adult Social Care staff   ICS New Starter-Specific to Children’s Social Care Staff (e-learning) |  |  | | --- | | LSCB Rough Guides for Practitioners | | *Refresher every 3 years*  *Refresher every 3 years*  Refresher every 2 years  *Refresher every 3 years*  *Refreshed every 2 years*  *Refreshed every 3 years*  *Refreshed every 2 years* |

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.