JOB DESCRIPTION

Post title:	**Teacher (UPS2)**
Academy:	**Atkinson Road Primary Academy**
Reporting to:	**Head of School**
Salary/Pay range:	**UPS2 – To be discussed at interview**
Hours of work:	**Full Time, Permanent**

Purpose of Job

To positively contribute to raising standards of attainment and achievement for all pupils at Atkinson Road Primary Academy in all aspects of Academy life through providing high quality teaching and high quality support and guidance to all pupils in their care, through fully utilising their skills, talents, knowledge and expertise and through setting a positive example in their own professional behaviour.

Main Duties and Responsibilities

Teaching and Learning

- To make a significant contribution to raising standards of attainment and achievement through working to the direction of the Head of School, of the school(s) where you are allocated, having regard for the curriculum, assessment recording and reporting of the school(s).
- To maintain a well-developed knowledge of the appropriate curriculum area including related pedagogy and how to progress learning.
- To demonstrate teaching skills which lead to learners achieving well, relative to their prior attainment and comparing favourably to similar learners nationally.
- To be a role model for teaching and learning within The Academy.
- To use and adapt a range of teaching, learning and behaviour management strategies in order to personalise learning.
- To plan, prepare and deliver courses and lessons appropriate to the individual needs and abilities of all pupils, demonstrating an ability to be flexible, creative and adept at designing learning sequences that are matched to learning objectives and the needs of individual learners and which integrate recent developments including subject/ curriculum knowledge.
- To teach according to their educational needs, all assigned pupils including the setting and marking of work to be carried out by pupils within The Academy and elsewhere.
- To demonstrate that ongoing planning reflects effective monitoring of the progress of each individual child.
- To demonstrate extensive knowledge and good understanding of the assessment requirements and arrangements for the subject(s) taught including external examinations and qualifications.
- To assess, record and report on the development, progress and attainment of pupils in accordance with Academy policy and the practice of the school(s) within The Academy where you are allocated.
- To keep appropriate records in accordance with Academy policy and practice with the school(s) where you are allocated.
- To provide data and information regarding all aspects of the progress of all pupils you are assigned to teach in order to contribute to pupils' regular coaching/mentoring sessions.

- To provide guidance and advice to pupils on educational and social matters and on their further education and future careers and make relevant records and reports.
- To contribute to school and whole Academy planning activities.
- To play a leading role with the Academy in monitoring and evaluating teaching and learning including subject delivery, work scrutiny, resource audits and data analysis.
- To set and maintain high standards of behaviour and discipline in order that effective learning can take place, and good relationships can be formed within the Academy community and to follow the Academy's procedures where pupils fail to co-operate with our expectations.
- To develop your own subject knowledge and expertise, keeping up to date with national developments, teaching practice and methodology to support pupils in achieving high standards.
- To manage classroom resources effectively.
- To work effectively with teachers and support staff.
- To provide professional development including mentoring, coaching, demonstrating effective practice and providing advice and feedback.
- To play a leading and active role in working with colleagues to develop the quality of learning areas of The Academy.
- To participate in meetings organised through The Academy for the purpose of raising standards of attainment and achievement including meetings with parents/carers or appropriate bodies.

Pupil Welfare and Development

- To provide high quality support, guidance and advice to pupils on educational and social matters and make records and reports in accordance with Academy Policy and the practice of the school where you are allocated.
- To provide high quality support, guidance and advice to students on their further education and future careers and make records and reports in accordance with Academy Policy and the practice of the school where you are allocated.
- To make records and reports on the personal and social needs of pupils in accordance with academy policy and the practice of the school where you are allocated.
- To support and advise other colleagues in matters pertaining to the welfare and development of students.
- To communicate and consult with parents in accordance with Academy policy and the practice of the school where you are allocated.
- To provide coach/mentor support to pupils allocated to you in accordance with Academy policy and the practice of the school where you are allocated.
- To encourage students to develop high quality learning behaviour in order that effective learning can take place and good relationships can be formed within the Academy community.
- To follow the Academy's procedures and the practice within the school where you are allocated, when pupils fail to co-operate with the expectations of the Academy.
- To contribute to ensuring the health and safety of all pupils through taking a high profile role in managing and supervising their safety at all times including coming in to The Academy and leaving The Academy, moving between lessons and break times
- To participate in meeting organised through The Academy for the purpose of pupil welfare and development.
- To participate in meetings with parents/carers or appropriate bodies for the purpose of enhancing pupil support.

Resources

- To prepare high quality resources appropriate to raising standards.
- To maintain resources in good quality condition.
- To identify resources appropriate to the various learning needs of pupils and advise colleagues as appropriate.
- To support colleagues in selecting and developing appropriate resources.

Professional Development

- To participate in the Academy's Appraisal and Performance Management.
- To participate in training identified to enhance your development as a Teacher at Atkinson Road Primary Academy.
- To take responsibility for your on-going development in your role as a Teacher at Atkinson Road Primary Academy.
- To play a leading and active role in contributing to CPD for colleagues at the Academy.

Other Duties

- To carry out any other duties in accordance with the expectations of a third level teacher at the reasonable request of The Head of School.

Health & Safety

- Ensuring that area of work complies with legislation relating to Health & Safety and observe and implement specific responsibilities in relation to these matters as detailed in the Policy for Health & Safety.
- Provide support in an emergency or evacuation situation, in a calm professional manner. Actively provide information to any emergency service when requested to do so.

Safeguarding

- Be aware and familiar with academy policies and other guidance on the safeguarding and promotion of wellbeing of children and young people. Taking appropriate action in accordance with academy policies and Keeping Children Safe in Education 2020 where required.