



Job profile

School Crossing Patrol

Grade B

Group: Communities and Environment

Service: Development and Public Protection

Line Manager: Road Safety Officer

Job Purpose

To stop traffic and ensure the safety of children crossing the road at a designated point between specified times. The discharge of these duties must not be to the detriment of the welfare of road users.

Principal duties and responsibilities:

- To carry out the Council's policy with regard to the SCP Service which includes all Health and Safety procedures, and reporting of accidents and incidents.
- To use all uniform and equipment provided for your safety, the safety of children and all other members of the public, especially when stopping traffic on the Highway.
- To maintain control over pedestrians who are awaiting your instructions to cross.
- To report any problems or difficulties to the Manager of the School Crossing Patrol Service.
- To be aware of and comply with all relevant codes of practice and provisions in the Highway Code.

Special factors:

- This is a term time position requiring holidays to be taken during periods of school closure.
- Good punctuality and attendance are essential otherwise children may be at risk.
- The post is categorised as a regulated activity so therefore is subject to a criminal check being carried out by the Disclosure and Barring Scheme (DBS)
- The post is subject to a satisfactory pre-employment medical.
- The post holder maybe required to attend, from time to time, training courses or other meetings as required by his/her own training needs and the needs of the SCP Service.



Physical requirements:

- To be physically able to move on and off the road. (to be able to respond rapidly if required).
- To be able to work in all weather conditions.
- To be physically fit and able to deal with emergency traffic situations as they relate to the crossing of pedestrians and yourself.
- To be physically and mentally able to judge and foresee dangerous situations and to be alert and able to respond rapidly.
- To be able to look and see unsafe traffic situations in all directions.
- To be able to hear potential unsafe traffic situations that may be out of immediate vision.
- To be able to hold in one hand the SCP sign, weighing up to 2 kilos, in all weathers.

Working Conditions:

- Lone working.
- Required to stand throughout duty period (Average duty time up to one hour).
- Working conditions may be arduous requiring SCP to be outside in all weather conditions.
- Exposure to traffic fumes.



Knowledge & Qualifications

Attributes	Essential	Desirable
Qualifications		
Vocational Training		Driving Licence First Aid
Work-related Experience (paid or un-paid)		Previous experience of working with children and /or the public
Specialist Knowledge	Good understanding of road use and traffic awareness	
Job-related Skills	Punctuality Meets physical requirements of the job	
Personnal Skills	Dependable Honesty Smart Appearance Good Communicator Good Community Spirit Reliable	
Special Working Conditions	Ability to travel to SCP site Willingness to attend regular health checks where appropriate Willingness to undergo further training	Home telephone/mobile telephone



Competencies

Customer Focus	Puts the customer first and provides excellent service to both internal and external customers
Communication	Uses appropriate methods to express information in a clear and concise way to make sure people understand
Team Working	Works with others to achieve results and develop good working relationships
Making things happen	Takes responsibility for personal organisation and achieving results
Flexibility	Adapts to change and works effectively in a variety of situations
Learning and Development	Actively improves by developing and applying new skills and knowledge and learns from past experiences